

Present: Mayor B. Lambertson; Clr. R. Backs; Clr. J. Payne;  
Clr. F. Peck; Clr. L. Sills Fiedler

Regrets: Clr. K. MacVicar

Also Present: Chief Administrative Officer H. Dietz; Assistant Chief Administrative Office  
M. Thompson; Economic Development & Communications T. Cameron;  
Director of Operations A. Gassor; Director of Protective Services  
D. Krill; Director of Recreation & Parks R. Lebsack; Director of Finance  
D. Moore; Director of Planning & Development T. Schmidt; Recording  
Secretary M. Littmann.

Call to Order: Mayor B. Lambertson called the meeting to order at 7:00 p.m.

Emergency Evacuation Procedure: Mayor B. Lambertson identified the available emergency exits and procedure to exit the building.

Adoption of the Agenda as Amended: 382.10.07  
MOVED by Clr. R. Backs  
WHEREAS Council was presented with an additional agenda item – Budget Adjustment; Pedestrian operated signal lights at the intersection of 47<sup>th</sup> Avenue and Herder/Ryder Ridge Drives;  
NOW THEREFORE BE IT RESOLVED THAT the Agenda of October 9, 2007 be adopted as amended.

CARRIED UNANIMOUSLY

Minutes; Council Meeting of September 24, 2007; Adopted as amended: 383.10.07  
MOVED by Clr. L. Sills Fiedler  
WHEREAS the minutes of the Regular Meeting of September 24, 2007 have been circulated to all members of Council;  
NOW THEREFORE BE IT RESOLVED THAT the Council Meeting minutes of September 24, 2007, be adopted as amended with correction of the typographical error in the spelling of the name of the first speaker in the Public Hearing for Bylaw #1440/2007.

CARRIED UNANIMOUSLY

Policy #C004-010B: Ice Allocation Policy 384.10.07  
MOVED by Clr. J. Payne  
WHEREAS Council has been presented with a proposed policy amendment to the Ice Allocation Policy which clearly defines and communicates priority allocation for ice time and how the Town will manage the facilities;  
NOW THEREFORE BE IT RESOLVED THAT Council adopt Policy #C-004-010B – Ice Allocation Policy as presented.

CARRIED UNANIMOUSLY

Lease Agreement: Sylvan Lake Curling Club 385.10.07  
MOVED by Clr. F. Peck  
WHEREAS Council has been presented with a proposed Lease Agreement for the premises located at 4802 48 Street (Lot 5, Block 2, Plan 5732CL) to be leased to Sylvan Lake Curling Club for a two (2) year term from September 15, 2007 to September 14, 2009;  
NOW THEREFORE BE IT RESOLVED THAT Council approve the lease agreement upon staff receiving clarification pertaining to wording of section 7 (Rent) and section 32 (Sub-letting).

CARRIED UNANIMOUSLY



Initials

Budget Adjustment:  
Pedestrian Signals;  
Intersection of 47<sup>th</sup>  
Avenue and  
Herder/Ryder Ridge  
Drive  
386.10.07

Moved by Clr. L. Sills Fiedler

WHEREAS Council approved in principal the installation of pedestrian operated signal lights at the intersection of 47<sup>th</sup> Avenue and Herder/Ryder Ridge Drive ad has been presented with a proposed budget adjustment in the amount of \$12,000 for the same;

NOW THEREFORE BE IT RESOLVED THAT Council approve Budget Adjustment as presented with \$12,000.00 to be drawn from transportation offsite reserve.

CARRIED UNANIMOUSLY

Municipal Sponsorship  
Program Grant: Sylvan  
Lake Main Gate  
Entrance Feature  
387.10.07

MOVED by Clr. F. Peck

WHEREAS Council was presented with the completed application for the 2007 Municipal Sponsorship Grant – Sylvan Lake Main Gate Entrance Feature, and;

WHEREAS Council will allocate one hundred percent of the eligible Municipal Sponsorship Program Enhanced Grant funding to the above mentioned project, and;

WHEREAS The Town of Sylvan Lake, as managing partner of this Inter-municipal Project, appreciates and accepts the participation of the Summer Village of Birchcliff as an inter-municipal partner;

NOW THEREFORE BE IT RESOLVED THAT Council, as the Managing Partner Municipality, approve the submitted application.

CARRIED UNANIMOUSLY

Divestiture of  
Highways 11A and  
781  
388.10.07

MOVED by Clr. R. Backs

WHEREAS Council has been presented with a report dated October 3, 2007 from M. Thompson, Assistant Chief Administrative Officer presenting the formal offer of contribution by Alberta Infrastructure and Transportation for the divestiture of Highways 11A(Lakeshore Drive) and 781 within the Town of Sylvan Lake Boundaries, and;

FURTHER THAT the contribution offer in the amount of \$3,300,000.00 consists of \$2,600,000.00 for Highway 11A (blended 80% capital/100% maintenance)and \$700,000.00 for Secondary Highway 781 (blended 80% capital/100% maintenance) and;

FURTHER THAT on May 31, 2007 the Town applied under the CAMRIF grant program for funding in the amount of \$2,440,000.00 to provide a storm water collection system on Lakeshore Drive, status of said grant yet to be received, and THAT Staff is to relay the urgency of funding needed to offset those funds dedicated towards storm water in the de-designation contribution funding;

NOW THEREFORE BE IT RESOLVED that the formal offer of contribution from Alberta Infrastructure and Transportation be accepted as presented and FURTHER THAT administration participate in and finalize the remaining matters pertaining to the divestiture of Highways 11A and 781.

CARRIED UNANIMOUSLY

Councillor Abstention

Clr. F. Pecks left the meeting at 7:35 p.m.



Initials

Alberta Tourism, Parks  
and Recreation:  
Correspondence from  
the Minister  
389.10.07

MOVED by Clr. R. Backs

WHEREAS Council has received a letter of reply from the Minister of Alberta Tourism, Parks and Recreation concerning matters pertaining to the Sylvan Lake Provincial Park;

NOW THEREFORE BE IT RESOLVED THAT Council send the draft letter of response as presented to the Minister indicating the Town's desire to proceed with the divestiture of Centennial Park in the near future and take part in the formation of a task force to work toward a common vision for the Sylvan Lake Provincial Park.

CARRIED UNANIMOUSLY

Municipal  
Sustainability Initiative  
390.10.07

MOVED by Clr. J. Payne

WHEREAS Council has received correspondence from the Minister of Alberta Municipal Affairs and Housing advising that calculations for the Municipal Sustainability Initiative will be based on the 2006 Federal census population number, representing an increase in grant funding for this initiative from \$396,426.00 to \$648,514.00;

NOW THEREFORE BE IT RESOLVED that Council receive the letter as information.

CARRIED UNANIMOUSLY

Personnel Policies:  
391.10.07

MOVED by Clr. L. Sills Fieder

WHEREAS Council has been presented with eight (8) proposed personnel policies which supersede Policy #L-001-006 for amendment and ease of reference and two (2) proposed new personnel policies; Clothing and Uniform Policy and Employee Screening Policy;

NOW THEREFORE BE IT RESOLVED THAT Council approve the proposed policies, namely:

- L-001-009; Employee Grievance
- L-001-010; Employee Discrimination and Sexual Harassment
- L-001-011; Employee Progressive Corrective Discipline
- L-001-012; Employee Hours of Work, Overtime, Holidays and Vacation
- L-001-013; Employee Leave of Absence and Sick Leave
- L-001-014; Employee Promotions and Staff Changes
- L-001-015; Screening Policy
- L-001-016; Clothing and Uniform
- L-001-017; Employee Job Classification and Compensation
- L-001-018; Employee Performance Management

as amended to remove the note located in Policy #L-001-011, Section B, sub iii (b) and revise the wording in this section to read: *"The decision to suspend with or without pay requires authorization by the Director and the Chief Administrative Officer. The written notice of suspension must contain the reasons for discipline and the case history of the situation, if appropriate"*.

CARRIED UNANIMOUSLY

Natural Gas Franchise  
Fee (2008)  
File #0150-60/ATC  
392.10.07

MOVED by Clr. R. Backs

WHEREAS Council entered into a ten year natural gas franchise agreement (dated January 2004) with Atco Gas and Council has the opportunity (annually) to adjust the natural gas system franchise fee;

NOW THEREFORE BE IT RESOLVED THAT the natural gas franchise fee percentage for 2008 remain at 20% AND THAT the revenue from the Natural Gas Franchise Agreement continue to be allocated to reserves to fund the construction of a future RCMP/Administrative building.

CARRIED UNANIMOUSLY



Initials

Parkland Regional  
Library; 2008-2010  
Budget Approved: File  
#0150-40/PAR  
393.10.07

MOVED BY Clr. R. Bakcs

WHEREAS Council has been presented with a copy of the Proposed Parkland Regional Library budget for 2008-2010 which represents the following:

1. 2008: \$6.11 per capita; (as projected in the 2006 – 2009 budget);and
2. 2009: \$6.50 per capita; and
3. 2010: \$6.76 per capita

NOW THEREFORE BE IT RESOLVED THAT the budget be approved as presented AND THAT Council send a letter to the Minister responsible for Public Library service in support of increased funding in support of rural libraries and regional systems.

CARRIED UNANIMOUSLY

2006 Financial  
Indicator Graphs  
394.10.07

MOVED by Clr. J. Payne

WHEREAS Council has been presented with the 2006 Financial Indicator Graphs as prepared by Alberta Municipal Affairs (Financial Advisory Services) and updated to include the Federal census population numbers for 2006;

NOW THEREFORE BE IT RESOLVED THAT the 2006 Financial Indicator Graphs be accepted as information.

Cheque Distribution  
Report; Approved  
395.10.07

MOVED by Clr. J. Payne

THAT Council approve the Cheque Distribution Report for cheque numbers 56245 – 56836 in the amount of \$545,231.62 as presented.

CARRIED UNANIMOUSLY

Correspondence &  
Information Items  
396.10.07

MOVED by Clr. L. Sills Fieder

THAT Council accept the Correspondence & Information Items as presented.

CARRIED UNANIMOUSLY

Council Reports

**MAYOR B. LAMBERTSON:**

Stated that he attended the following:

1. Affordable Housing Focus Group: September 25, 2007
2. Grand Opening Medican Multi-Plex/Trade Show: September 29, 2007
3. Grade Two Class Tour of Chambers: October 9, 2007

Mayor Lambertson thanked Council and Administration for their assistance and support during his 8 years in office.

**CLR. R. BACKS:**

Stated that he attended the following:

1. Affordable Housing Focus Group: September 25, 2007
2. Grand Opening Medican Multi-Plex/Trade Show: September 29, 2007
3. Municipal Planning Commission; Regular Meeting of October 1, 2007
4. Central Alberta Waste Water Group: Regular Meeting

Councillor Backs thanked Mayor Lambertson, Council and Administration for their assistance and support during his three year term in office. He stated that he is proud of the accomplishments of this Council and he has been proud to be able to serve.

**CLR. J. PAYNE:**

Stated that she attended the following:

1. Affordable Housing Focus Group: September 25, 2007
2. Grand Opening Medican Multi-Plex/Trade Show: September 29, 2007
3. Municipal Planning Commission: Regular Meeting of October 1, 2007

Councillor Payne thanked Mayor Lambertson, Council and Administration for their assistance and support during her three year term in office. She stated that much had been accomplished with much left to do.



Initials

**CLR. L. SILLS FIEDLER:**

Stated that she attended the following:

1. Affordable Housing Focus Group: September 25, 2007
2. Grand Opening Medican Multi-Plex/Trade Show: September 29, 2007
3. Affordable Housing Focus Group: Families with Children
4. Chamber of Commerce: Regular Meeting

Councillor Sils Fiedler thanked Mayor, Council and Administration for their assistance and support during her term in office. Stated that she has asked many questions and Staff has always been helpful. She is proud of the accomplishments of this Council.

Open Microphone:  
Melanie Crehan

**Melanie Crehan (1 Garden Court):** Ms. Crehan was in attendance to speak to issues arising from the operation of her non-profit group, Alberta Animal Rescue Crew Society from her residence in Garden Court. Ms. Crehan advised that the mandate of her group is to rescue abandoned dogs from various First Nation Communities in Central Alberta and foster these animals until permanent homes can be found. Ms. Crehan advised that she had intended no malice towards her neighbours in Garden Court and did not intentionally inflict damage upon their properties arising from the mouse infestation earlier in the year which was caused by the storage of food for the rescued animals. Ms. Crehan advised that she has addressed the issues brought forward to her in the best way possible and will work toward ensuring that these issues will not reoccur.

Adjourn of Regular  
Meeting:  
397.10.07

MOVED by Clr. J. Payne

THAT the Regular meeting of Council of October 10 2007 be adjourned.  
Time: 8:10 p.m.

CARRIED UNANIMOUSLY

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Mayor S. Samson

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Chief Administrative Officer H. Dietz



Initials