

Present: Deputy Mayor K. MacVicar; Clr. R. Backs; Clr. J Barnes; Clr. J. Payne

Regrets: Mayor S. Samson; Clr. F. Peck; Clr. L. Sills Fiedler

Also Present: Chief Administrative Officer H Dietz; Assistant Chief Administrative Officer M. Thompson; Director of Protective Services D. Krill; Director of Recreation & Parks R. Lebsack; Director of Finance D. Moore; Communications Officer E. Peden; Municipal Intern G. Pastirik; Director of Planning & Development T. Schmidt; Administration & Legislative Services Manager P. Shewchuk; Operations Foreman J. Watson; Financial Services Manager H. Whymark; Recording Secretary M. Littmann.

Call to Order: Deputy Mayor K. MacVicar called the meeting to order at 5:30 p.m.

Emergency Evacuation Procedure: Deputy Mayor K. MacVicar identified the available emergency exits and procedure to exit the building.

Adoption of the Agenda  
61.03.09  
MOVED by Clr. J. Payne THAT the Agenda of March 9, 2009 be adopted as presented.  
  
CARRIED UNANIMOUSLY

Minutes: Council Meeting of February 9, 2009; Adopted as presented  
62.03.09  
MOVED by Clr. R. Backs  
  
WHEREAS the minutes of the Regular Meeting of February 9, 2009 have been circulated to all members of Council;  
  
NOW THEREFORE BE IT RESOLVED THAT the Council Meeting minutes of February 9, 2009 be adopted as presented.  
  
CARRIED UNANIMOUSLY

Delegation: Heart of Town Association  
MJ Byrtus, delegate for the Heart of Town Association, was in attendance to present Council with the 2009 proposed budget for the Business Revitalization Zone. Deputy Mayor K. MacVicar called for comments from the gallery. There were none.

Municipal Sustainability Plan: Terms of Reference  
63.03.09  
MOVED by Clr. R. Backs  
  
WHEREAS the Council of the Town of Sylvan Lake recognizes the need for a Municipal Sustainability Plan for planning, funding, and coordination purposes;  
  
NOW THEREFORE BE IT RESOLVED THAT the Municipal Sustainability Plan Terms of Reference be approved as presented.  
  
CARRIED UNANIMOUSLY

Bylaw #1495/2009: Amend Aquatic Centre Fee Bylaw #1414/2007; Addition of Programs  
64.03.09  
MOVED by Clr. J. Payne  
  
THAT Council give second reading to Bylaw #1495/2009 as presented.  
  
CARRIED UNANIMOUSLY

Third Reading  
65.03.09  
MOVED by Clr. R. Backs  
  
THAT Council give third reading to Bylaw #1495/2009 as presented.  
  
CARRIED UNANIMOUSLY



Initials

Policy # C-004-014:  
Arts & Culture Grant  
Program  
66.03.09

MOVED by Clr. J. Barnes

WHEREAS the Town of Sylvan Lake recognizes that Arts and Culture provide social and educational benefits and contribute to a healthier quality of life in the Community;

NOW THEREFORE BE IT RESOLVED THAT Council approve Policy # C-004-014 - Arts & Culture Grant Fund as presented.

CARRIED UNANIMOUSLY

Policy # C-004-008A:  
Winter Games Legacy  
Grant Fund Policy  
67.03.09

MOVED by Clr. J. Payne

WHEREAS the Town of Sylvan Lake is a vibrant, progressive community and recognizes the need to support individual athletes, coaches and sport development within the community;

NOW THEREFORE BE IT RESOLVED THAT Council approve Policy # C-004-008A – Winter Games Legacy Grant Fund Policy as presented.

CARRIED UNANIMOUSLY

Bylaw #1477/2008:  
Parks & Open Space  
Bylaw  
68.03.09

Bylaw # 1477/2008 – A Bylaw to provide for the protection of parks and open spaces with the Town of Sylvan Lake.

MOVED by Clr. J. Payne

THAT Council give first reading to Bylaw #1477/2008 as presented.

CARRIED UNANIMOUSLY

Request to Award  
Tender: Overlay Paving  
– Lakeview Heights &  
Willow Street  
69.03.09

MOVED by Clr. R. Backs

WHEREAS the Town has called for tenders for the construction of asphalt paving overlays in the areas of Lakeview Heights and Willow Street and staff is recommending the award of same;

NOW THEREFORE BE IT RESOLVED THAT Council award the tender to Border Paving Ltd. in the amount of \$877,421.73 including 10% contingency and 5% GST.

CARRIED UNANIMOUSLY

Request to Award  
Tender: Cabin Area  
Storm System, Phase 2  
70.03.09

MOVED by Clr. J. Barnes

WHEREAS the Town has called for tenders for the construction of the second phase of the cabin area storm water management project and staff is recommending the award of same;

NOW THEREFORE BE IT RESOLVED THAT Council award the tender to Urban Dirtworks Inc in the amount of \$521,729.18 including 10% contingency and 5% GST.

CARRIED UNANIMOUSLY

Request to Award  
Tender: Tandem Dump  
Truck  
71.03.09

MOVED by Clr. J. Barnes

WHEREAS the Town has called for tenders for the purchase of a tandem truck with dump box and plough and staff is recommending the award of same;

NOW THEREFORE BE IT RESOLVED THAT Council award the tender to Glover International Trucks Ltd. in the amount of \$147,390.00.

CARRIED UNANIMOUSLY



Initials

Request to Award  
Tender: Garbage  
Collection Vehicle  
72.03.09

MOVED by Clr. J. Payne

WHEREAS the Town has called for tenders for the purchase of a Garbage Collection Vehicle and staff is recommending the award of same;

NOW THEREFORE BE IT RESOLVED THAT Council award the tender to Superior Truck Equipment in the amount of \$225,550.00.

CARRIED UNANIMOUSLY

Special Event  
Application: Sylvan  
Lake Half Iron  
Triathlon  
73.03.09

MOVED by Clr. R. Backs

WHEREAS Council has been presented with an Special Event Application for a Half Iron Triathlon to be held on July 26, 2009, and;

WHEREAS the application has been approved by the Friends of Sylvan Lake Provincial Park Committee;

BE IT THEREFORE RESOLVED THAT the Special Event Application be approved as presented.

CARRIED UNANIMOUSLY

Subdivision and  
Development Appeal  
Board: Appointment of  
Member  
74.03.09

MOVED by Clr. R. Backs

THAT Council appoint Neil Evans to the Subdivision and Development Appeal Board for the term expiring October, 2010.

CARRIED UNANIMOUSLY

Red Deer & District  
SPCA: Request for  
Letter of Support  
75.03.09

MOVED by Clr. J. Payne

WHEREAS the Red Deer & District SPCA has identified a need to apply for a Community Initiatives Program grant and is requesting a letter of support for a grant for special need operational funding;

NOW THEREFORE BE IT RESOLVED THAT Council supports the grant application of the SPCA and provide a letter of support indicating the same.

CARRIED UNANIMOUSLY

Award of Architectural  
Services: Civic  
Administration Building  
76.03.09

MOVED by Clr. R. Backs

WHEREAS Council of the Town of Sylvan Lake recognizes the need for the construction of a new Civic Administration Building, and;

WHEREAS the Building Design Committee has made recommendation to award architectural services to Bearden Architectural Engineering and Square Root Architecture for this facility;

NOW THEREFORE BE IT RESOLVED THAT Council of the Town of Sylvan Lake award architectural services to Bearden Architectural Engineering and Square Root Architecture for the Civic Administration Building at a fee based on 5.6% of the project value, and;

FURTHER THAT Administration enter into a contractual agreement for these services with same.

CARRIED UNANIMOUSLY

Business Revitalization  
Zone Budget:  
77.03.09

MOVED by Clr. R. Backs

WHEREAS the Heart of Town Association has presented Council with a proposed budget and Business Revitalization Zone requisition for 2009;

NOW THEREFORE BE IT RESOLVED THAT Council accept the budget as presented.

CARRIED UNANIMOUSLY



Initials

Sylvan Community  
Housing Society:  
Request for Operating  
Grant  
78.03.09

MOVED by Clr. R. Backs

THAT the request from the Sylvan Community Housing Society for an Operating Grant be postponed pending receipt of further information.

CARRIED UNANIMOUSLY

Budget Adjustment:  
2008 Ambulance  
Funding  
79.03.09

MOVED by Clr. J. Barnes

WHEREAS Council has been presented with a request for a budget adjustment to offset a short-fall in Provincial funding for 2008 Ambulance Services;

NOW THEREFORE BE IT RESOLVED THAT Council approve the budget adjustment in the amount of \$37,000.00 to be drawn from the 2008 Operating Contingency.

CARRIED UNANIMOUSLY

Fourth Quarter Financial  
Reports: Fiscal 2008  
80.03.09

MOVED by Clr. J. Payne

THAT Council accept the fourth quarter financial statements covering the period of January 1, 2008 to December 31, 2008 as information.

CARRIED UNANIMOUSLY

2008 Fiscal Year Surplus  
Allocation  
81.03.09

MOVED by Clr. J. Barnes

WHEREAS Council has been presented with a report requesting surplus allocation for the year ending December 31, 2008;

NOW THEREFORE BE IT RESOLVED THAT Council allocate the 2008 fiscal year surplus of \$726,740.92 to the Administration Capital Reserve.

CARRIED UNANIMOUSLY

Council Reports

**CLR. J. BARNES:**

Stated that she attended the following:

1. Municipal Planning Commission: Regular Meeting March 2, 2009
2. Sylvan Lake Skating Club: Winter Carnival

**CLR. R. BACKS:**

1. Sylvan Lake Lodge: Union negotiations

2. Regional Waste Water Commission: Agreement Meetings

**CLR. K. MACVICAR:**

Stated that he attended the following:

1. Financial Services Committee: Meeting
2. Lacombe County: Public Hearing on Skyy Country; March 4, 2009
3. Sylvan Lake Lodge: Executive meeting

**CLR. J. PAYNE:**

Stated that she attended the following:

1. Municipal Planning Commission: Regular Meeting March 2, 2009
2. Financial Services Committee: Meeting
3. Lacombe County: Public Hearing on Skyy Country; March 4, 2009

Open Microphone

Rick Douglas: Stated he is a 30 year citizen of Sylvan Lake. Expressed concern over the lack of development on the corner of Lakeshore Drive & 50<sup>th</sup> Street and felt that there was or is a potential for people to be injured on the site. He also requested that the Town consider putting neighbourhood map signs in every subdivision to assist people visiting our community.

Deputy Mayor K. MacVicar provided an update on the steps the town is undertaking to correct the problems at the corner.

Recess

Council recessed at 6:25 p.m. and reconvened at 6:40 p.m.



Initials

Closed Camera  
82.03.09

MOVED by Clr. J. Barnes

THAT the open session of Council terminate and the meeting continue closed camera. Time 6:40 p.m.

CARRIED UNANIMOUSLY

Termination of Closed  
Camera  
83.03.09

MOVED by Clr. J. Payne THAT the closed camera session of Council terminate and the open session resume. Time 8:20 p.m.

CARRIED UNANIMOUSLY

Adjourn of Regular  
Meeting:  
84.03.09

MOVED by Clr. J. Payne

THAT the Regular meeting of Council of March 9, 2009 be adjourned. Time: 8:25 p.m.

CARRIED UNANIMOUSLY

---

Deputy Mayor, Ken MacVicar

---

Chief Administrative Officer  
Helen Dietz



Initials