

Present: Mayor S. Samson; Clr. R. Backs; Clr. J Barnes; Clr. K. MacVicar; Clr. J. Payne; Clr. F. Peck; Clr. L. Sills Fiedler

Also Present: Chief Administrative Officer H Dietz; Assistant Chief Administrative Officer M. Thompson; Director of Community Services M. Curtis; Director of Operations A. Gassor; Director of Protective Services D. Krill; Director of Recreation & Parks R. Lebsack; Director of Finance D. Moore; Communications Officer E. Peden; Municipal Intern G. Pastirik; Director of Planning & Development T. Schmidt; Financial Services Manager H. Whymark; Recording Secretary M. Littmann.

Call to Order: Mayor S. Samson called the meeting to order at 5:30 p.m.

Emergency Evacuation Procedure: Mayor S. Samson identified the available emergency exits and procedure to exit the building.

Adoption of the Agenda 90.04.09 MOVED by Clr. K. MacVicar THAT the Agenda of April 14, 2009 be adopted as presented.

CARRIED UNANIMOUSLY

Minutes: Council Meeting of March 9, 2009; Adopted as presented 91.04.09 MOVED by Clr. R. Backs WHEREAS the minutes of the Regular Meeting of March 9, 2009 have been circulated to all members of Council;

NOW THEREFORE BE IT RESOLVED THAT the Council Meeting minutes of March 9, 2009 be adopted as presented.

CARRIED UNANIMOUSLY

Minutes: Special Meeting of Council of March 30, 2009; Adopted as presented 92.04.09 MOVED by Clr. F. Peck WHEREAS the minutes of the Special Meeting of March 30, 2009 have been circulated to all members of Council;

NOW THEREFORE BE IT RESOLVED THAT the Special Council Meeting minutes of March 30, 2009 be adopted as presented.

CARRIED UNANIMOUSLY

Delegation: BDO Dunwoody LLP; 2008 Audited Financial Statements Kristen Parody from BDO Dunwoody LLP Chartered Accountants was in attendance to present Council with an overview of the 2008 Audited Financial Statements.

The audit was completed on March 17, 2009.

Delegation: Stantec Engineering; Sylvan Lake Waste Water Commission Lagoon Capacity Expansion Delegation: MMM Group; Recreation, Parks & Open Space Master Plan Robert Jenkins of Stantec Engineering was in attendance and gave an overview on the Sylvan Lake Waste Water Commission and future plans for lagoon capacity expansion now and into the future.

Brad Armstrong of MMM Group was in attendance to give an overview of the MMM Group and introduce the team that would be working on the Recreation, Parks & Culture Master Plan.

Bylaw #1498/2009: Amendment to the Safety Code Services Bylaw; Fee Amendments 93.04.09 Bylaw #1498/2009 – a Bylaw to amend the Safety Code Services Fee Bylaw #1434/2007; Commercial Fees

MOVED by Clr. J. Payne

THAT Council give first reading to Bylaw #1498/2009 as presented.

CARRIED UNANIMOUSLY



Initials

Bylaw #1499/2009:
Redesignation of NE ¼
33;38-1-5 from Urban
Reserve (UR) to Light
Industrial (I1)
94.04.09

Bylaw #1499/2009 – a Bylaw to amend the Land Use Bylaw #1307/2003;
Redesignation of NE ¼ 33; 38-1-5 from Urban Reserve (UR) to Light Industrial
I1)

MOVED by Clr. J. Payne

THAT Council give first reading to Bylaw #1499/2009 as presented and THAT a
public hearing be set for May 11, 2009.

CARRIED UNANIMOUSLY

Request to Award
Tender: RCMP
Building
95.04.09

MOVED by Clr. K. MacVicar

WHEREAS the Town has called for tenders for the construction of an RCMP
detachment and staff is recommending the award of same;

NOW THEREFORE BE IT RESOLVED THAT Council award the tender to
SKMG in the amount of \$4,350,000.00.

CARRIED UNANIMOUSLY

Bylaw #1497/2009:
Community Standards
Bylaw
96.04.09

Bylaw #1497/2009 – a Bylaw to regulate and control noise, nuisance, unsightly
premises and public disturbances

MOVED by Clr. F. Peck

THAT first reading by given to Bylaw #1497/2009 as amended.

CARRIED UNANIMOUSLY

Bylaw #1504/2009:
Dog Control Bylaw
97.04.09

Bylaw #1504/2009 – a Bylaw to provide for the licensing, regulation and control
of dogs

MOVED by Clr. K. MacVicar

THAT first reading be given to Bylaw #1504/2009 as presented.

CARRIED UNANIMOUSLY

Bylaw #1505/2009:
Amendment to the
Heavy Vehicles,
Transportation of
Dangerous Goods and
Parking Bylaw; Truck
Routes
98.04.09

Bylaw #1505/2009 – a Bylaw to amend the Heavy Vehicles, Transportation of
Dangerous Goods and Parking Bylaw #1319/2004; Changes to Truck Routes
within Town boundaries

MOVED by Clr. L. Sills Fiedler

THAT first reading be given to Bylaw #1505/2009 as presented.

CARRIED UNANIMOUSLY

Off Highway Vehicles:
End of Season Report

Council received an end of season report on off highway vehicles as information.
Council requested that this item be brought forward to the Information Fair held
in the fall for public input.

Bylaw #1477/2008:
Parks & Open Space
Bylaw
99.04.09

Bylaw # 1477/2008 – A Bylaw to provide for the protection of parks and open
spaces with the Town of Sylvan Lake.

MOVED by Clr. F. Peck

THAT further readings of this bylaw be postponed until May 11, 2009.

CARRIED UNANIMOUSLY



Initials

Request to Award
Tender: Sylvan Lake
Family & Community
Centre Renovations
100.04.09

MOVED by Clr. R. Backs

WHEREAS the Town has called for tenders for the construction of renovations to the Sylvan Lake Family Community Centre and staff is recommending the award of same;

NOW THEREFORE BE IT RESOLVED THAT Council award the tender to Scott Builders Inc. in the amount of \$230,955.00.

CARRIED UNANIMOUSLY

Request to Award
Contract: Recreation,
Parks and Open Space
Master Plan
101.04.09

MOVED by Clr. R. Backs

WHEREAS the Council has recognized the community has outgrown the existing Recreation, Parks & Open Space Master Plan and has called for tenders for the creation of a revised plan and staff is recommending the award of same;

NOW THEREFORE BE IT RESOLVED THAT Council award the contract to MMM Group in the amount of \$40,900.00.

CARRIED UNANIMOUSLY

Request for Budget
Adjustment
102.04.09

MOVED by Clr. R. Backs

THAT a budget adjustment in the amount of \$5,900.00 be approved for this project to be funded from the Operating Contingency.

CARRIED UNANIMOUSLY

Sylvan Lake Regional
Water Commission:
Septic Receiving
Station and Interim
Funding
103.04.09

MOVED by Clr. R. Backs

WHEREAS Council for the Town of Sylvan Lake is in favour of the Sylvan Lake Regional Wastewater Commission commencing with Phase I of the Regional Wastewater Project to include lagoon capacity expansion and septage receiving station located within the Town of Sylvan Lake, and;

FURTHER THAT the Town of Sylvan Lake will retain ownership of the lagoon facility and manage the operation of the same until such time as the sewage trunk main is extended to Red Deer;

NOW THEREFORE BE IT RESOLVED THAT Administration enter into a contractual service agreement with the Sylvan Lake Regional Wastewater Commission that includes ownership, operation, and administration for Phase I of the regional sewage facility and FURTHER THAT the Town's cost share totalling four percent (4%) of the project cost is funded with \$50,000.00 from the 2009 MSI operating grant and the remainder of the Capital Contingency Surplus.

CARRIED UNANIMOUSLY

Request to Award
Tender: Westview
Drive Resurfacing
104.04.09

MOVED by Clr. K. MacVicar

WHEREAS the Town has called for tenders for resurfacing and concrete repairs on Westview Drive from Meadowview Close to 48th Avenue and staff is recommending the award of same;

NOW THEREFORE BE IT RESOLVED THAT Council award the tender to Border Paving Ltd. in the amount of \$748,100.51 including 10% contingency and 5% GST.

CARRIED UNANIMOUSLY



Initials

Sylvan Lake Provincial
Park: Proposed
Boundary Changes;
Draft Comments
105.04.09

MOVED by Clr. L. Sills Fiedler

WHEREAS Council has received a letter from Alberta Tourism, Parks & Recreation regarding the Provinces intent to amend the boundaries of the existing Sylvan Lake Provincial Park and the Province has requested comments regarding the same;

BE IT THEREFORE RESOLVED THAT the draft comments be sent to Alberta Tourism, Parks & Recreation as amended.

CARRIED UNANIMOUSLY

Sylvan Lake
Management
Committee: Proposed
Initiatives
106.04.09

MOVED by Clr. J. Payne

WHEREAS Council for the Town of Sylvan Lake is a member municipality of the Sylvan Lake Management Committee working towards an integrated approach to addressing issues and concerns regarding land management surrounding the lake, and;

NOW THEREFORE BE IT RESOLVED THAT Council support the hiring of a seasonal position based on the receipt of offset funding, and;

FURTHER THAT Council also support the application process to Transport Canada for regulatory reform in shoreline speed restrictions to that distance 100 metres of shore.

CARRIED UNANIMOUSLY

Sylvan Lake and
District Archives
Society: Additional
Named Insured
107.04.09

MOVED by Clr. R. Backs

THAT the Sylvan Lake & District Archives Society be added to the Town's Master Insurance Policy as an Additional Named Insured.

CARRIED UNANIMOUSLY

Civic Administration
Building: Update

Council received information on the status of the new Civic Administration Building project.

Sylvan Lake Municipal
Library: Appointment of
Auditor
108.04.09

MOVED by Clr. J. Barnes

THAT Collins Barrow Chartered Accountants of Red Deer be appointed as auditors for the Sylvan Lake Municipal Library for the fiscal year 2008.

CARRIED UNANIMOUSLY

Alberta Urban
Municipalities
Association: Provincial
Trail Creation
109.04.09

MOVED by Clr. K. MacVicar

THAT Council support the proposed resolution from the Alberta Urban Municipalities Association as presented.

CARRIED UNANIMOUSLY

Policy H-003-005; Social
Club
110.04.09

MOVED by Clr. F. Peck

WHEREAS Council has been presented with a policy to implement a Social Club for recreational activities for employees;

NOW THEREFORE BE IT RESOLVED THAT Council approve Policy #H-003-005 – Social Club as presented.

CARRIED UNANIMOUSLY

Policy #H-003-004A:
Health & Wellness
Policy
111.04.09

MOVED by Clr. L. Sills Fiedler

THAT Council approve Policy #H-003-004A – the Health & Wellness Policy as amended.

CARRIED UNANIMOUSLY



Initials

Special Event
Application: Sylvan
Lake Custom & Classics
Show & Shine
112.04.09

MOVED by Clr. K. MacVicar

WHEREAS Council has received a Special Events Application from Sylvan Lake Customs and Classics for a Show & Shine to be held on August 15, 2009 at Centennial Park and the applicant is requesting a road closure along part of Lakeshore Drive, and

WHEREAS the application has been reviewed by Operational Services who have provided an alternate road closure recommendation;

NOW THEREFORE BE IT RESOLVED THAT the special event be approved with a road closure for the portion of 50A Avenue between 44th Street and the lift station.

CARRIED UNANIMOUSLY

Proclamation: National
Volunteer Week
113.04.09

MOVED by Clr. R. Backs

WHEREAS 11.8 million Canadian volunteers give their time to help others, contributing almost two billion volunteer hours per year, and;

WHEREAS volunteers in Sylvan Lake mentor our children, feed our hungry, comfort our lonely, beautify our green spaces and fundraise for our charitable organizations; and,

WHEREAS Sylvan Lake's volunteers are young, old, families, workers, retirees, men and women of all ages and backgrounds; and,

WHEREAS the collective result of the work done by our Town's volunteers is that Sylvan Lake is a more desirable place to live; and,

WHEREAS we continue to rely on the efforts of volunteers to enrich our community and our province,

NOW THEREFORE, BE IT RESOLVED THAT Council of the Town of Sylvan Lake does hereby designate the week of April 19 - 25, 2009 as "National Volunteer Week" in the Town of Sylvan Lake.

CARRIED UNANIMOUSLY

2009 Volunteer Impact
Awards Gala

Council received information on the 2009 Volunteer Impact Awards Gala occurring on April 24, 2009.

President's Summit 2009

Council received information on the 2009 President's Summit occurring on April 30 - May 1, 2009.

AUMA Swing Into
Summer

Council received information on the 2009 AUMA Swing Into Summer Golf Tournament occurring on June 24, 2009.

2008 Audited Financial
Statements
114.04.09

MOVED by Clr. R. Backs

WHEREAS of BDO Dunwoody LLP has presented Council with the Financial Statements for the Year Ended December 31, 2008;

NOW THEREFORE BE IT RESOLVED THAT Council adopt the Financial Statements as presented.

CARRIED UNANIMOUSLY

Bylaw #1501/2009:
2009 Mill Rate Bylaw
115.04.09

Bylaw 1501/2009 - a bylaw to authorize the rates of taxation to be levied against the assessable property within the Town of Sylvan Lake in the Province of Alberta for the 2009 taxation year.

MOVED by Clr. F. Peck that Council give first reading to Bylaw #1501/2009 as presented.

CARRIED UNANIMOUSLY



Initials

Bylaw #1503/2009
Supplementary
Assessment
116.04.09

Bylaw #1503/2009 – a bylaw of the Town of Sylvan Lake in the Province of Alberta to prepare supplementary assessment and valuation of properties as shown on the supplementary assessment roll of the municipality for the year 2009.

MOVED by Clr. K. MacVicar that Council give first reading to Bylaw #1503/2009 as presented.

CARRIED UNANIMOUSLY

Bylaw #1502/2009:
Business Revitalization
Zone Mill Rate
117.04.09

Bylaw #1502/2009 – a bylaw to establish the 2009 Business Revitalization Zone Mill rate.

MOVED by Clr. L. Sills Fiedler THAT Council give first reading to Bylaw #1502/2009 as presented.

CARRIED UNANIMOUSLY

Request for Tax Penalty
Cancellation
118.04.09

MOVED by Clr. R. Backs

WHEREAS Council has been presented with a request for cancellation of tax penalty totalling \$2,123.09;

NOW THEREFORE BE IT RESOLVED that the request be denied.

CARRIED UNANIMOUSLY

Natural Gas Provider
119.04.09

MOVED by Clr. K. MacVicar

WHEREAS Council has been presented with information regarding the procurement of natural gas for the Town of Sylvan Lake;

NOW THEREFORE BE IT RESOLVED THAT Administration enter into a contract with Nexen Energy for the retail procurement of natural gas.

CARRIED UNANIMOUSLY

First Quarter Financial
Reports
120.04.09

MOVED by Clr. R. Backs

THAT Council accept the first quarter financial statements for the period of January 1, 2009 to March 31, 2009 as information.

CARRIED UNANIMOUSLY

Council Reports

MAYOR S. SAMSOM:

Stated that she attended the following:

1. Alberta Health Services Committee
2. Earth Hour: March 28, 2009
3. Community Futures: April 1, 2009
4. Tribute to Bob Mills: April 6, 2009
5. Prayer Breakfast: April 7, 2009
6. Operational Services: Regular Meeting of April 9, 2009

CLR. J. BARNES:

Stated that she attended the following:

1. Special Meeting of Council: March 30, 2009
2. Operational Services Meeting: April 9, 2009

CLR. R. BACKS:

Stated that he attended the following:

1. Chamber of Commerce: Regular Meeting April 2, 2009

CLR. K. MACVICAR:

Stated that he attended the following:

1. Special Meeting of Council: March 30, 2009

CLR. J. PAYNE:

Stated that she attended the following:

1. Special Meeting of Council: March 30, 2009



Initials

CLR. F. PECK:

Stated that he attended the following:

1. Special Meeting of Council: March 30, 2009
2. Municipal Planning Commission: Regular Meeting of April 6, 2009

CLR. L. SILLS FIEDER:

Stated that she attended the following:

1. Special Meeting of Council: March 30, 2009
2. Municipal Planning Commission: Regular meeting of April 6, 2009
3. Heart of Town: Regular Meeting of April 14, 2009.

Open Microphone

Andrea Gulayets: Spoke on the Kindercare Achievement Centre. She stated that she is a 10 year resident and mother of three in Sylvan Lake. Stated that Kindercare is a necessary service within the community. The proposed removal of the use of Room 103 from the Kindercare Achievement Centre would affect 60+ children. She asked that Council make early education a priority.

Amanda Pollitt: Spoke to the issue of Room 103 as stated previously. Feels that the children of the community will suffer if the program is discontinued. Ms. Pollitt also read a letter from Moria Stelmack echoing these concerns (on file).

Brandie Cassie: Stated that early education opportunities better prepare children for regular school. Kindercare allows better opportunity for children to develop and grow. Feels that options should be discussed with all groups to work together for a solution. Ms. Cassie also read into the record a letter from Ricky Reid expressing same concerns.

Recess

Council recessed at 8:05 p.m. and reconvened at 8:21 p.m.

Closed Camera
121.04.09

MOVED by Clr. R. Backs

THAT the open session of Council terminate and the meeting continue closed camera. Time 8:22 p.m.

CARRIED UNANIMOUSLY

Termination of Closed
Camera
122.04.09

MOVED by Clr. L. Sills Fiedler THAT the closed camera session of Council terminate and the open session resume. Time 9:00 p.m.

CARRIED UNANIMOUSLY

Kindercare Lease
Agreement
123.04.09

MOVED by Clr. R. Backs

THAT Council direct administration to execute an agreement between the Town of Sylvan Lake and the Kindercare Achievement Centre to lease 3000 square feet at the Community Centre for the five year period 2009 – 2013; the lease will be reviewed at the end of the five year term. The rate beginning January 1, 2009 will be \$5.85 per square foot with payments increasing annually based on the Consumer Price Index.

CARRIED UNANIMOUSLY

Adjourn of Regular
Meeting:
124.04.09

MOVED by Clr. F. Peck

THAT the Regular meeting of Council of April 14, 2009 be adjourned. Time: 9:05 p.m.

CARRIED UNANIMOUSLY

Mayor Susan Samson

Chief Administrative Officer
Helen Dietz



Initials