

Present: Mayor S. Samson; Clr. R. Backs; Clr. J Barnes; Clr. K. MacVicar; Clr. J. Payne; Clr. F. Peck; Clr. L. Sills Fiedler

Also Present: Assistant Chief Administrative Officer M. Thompson; Director of Community Services M. Curtis; Director of Operations A. Gassor; Director of Protective Services D. Krill; Director of Recreation & Parks R. Lebsack; Director of Finance D. Moore; Communications Officer E. Peden; Municipal Intern M. Nielsen, Director of Planning & Development T. Schmidt; Legislative and Administrative Services Manager P. Shewchuk; Recording Secretary M. Littmann.

Call to Order: Mayor S. Samson called the meeting to order at 5:30 p.m.

Emergency Evacuation Procedure: Mayor S. Samson identified the available emergency exits and procedure to exit the building.

Adoption of the Agenda 125.05.09 MOVED by Clr. L. Sills Fiedler THAT the Agenda of May 11, 2009 be adopted as amended to include:

- Item 29a – Special Event Application – Club Vee Dub

CARRIED UNANIMOUSLY

Minutes: Council Meeting of April 14, 2009; Adopted as presented 126.05.09

MOVED by Clr. F. Peck

WHEREAS the minutes of the Regular Meeting of April 14, 2009 have been circulated to all members of Council;

NOW THEREFORE BE IT RESOLVED THAT the Council Meeting minutes of April 14, 2009 be adopted as presented.

CARRIED UNANIMOUSLY

Public Hearing: Bylaw #1499/2009: Redesignation of NE ¼ 33;38-1-5 from Urban Reserve (UR) to Light Industrial (I1)

Bylaw #1499/2009 – a Bylaw to amend the Land Use Bylaw #1307/2003; Redesignation of NE ¼ 33; 38-1-5 form Urban Reserve (UR) to Light Industrial I1)

The bylaw was advertised in the April 24 and May 1, 2009 editions of the Sylvan Lake News.

Mayor S. Samson called the Public Hearing to order at 5:35 p.m. and requested anyone to speak in favour or in opposition to Bylaw #1499/2009.

There being no speakers, Mayor S. Samson closed the Public Hearing at 5:36 p.m.

Bylaw #1498/2009: Amendment to the Safety Code Services Bylaw; Fee Amendments 127.05.09

Bylaw #1498/2009 – a Bylaw to amend the Safety Code Services Fee Bylaw #1434/2007; Commercial Fees

MOVED by Clr. K. MacVicar

THAT Council give second reading to Bylaw #1498/2009 as presented.

Third Reading 128.05.09

MOVED by Clr. L. Sills Fiedler

THAT Council give third reading to Bylaw #1498/2009 as presented.

CARRIED UNANIMOUSLY

Bylaw #1499/2009: Redesignation of NE ¼ 33;38-1-5 from Urban Reserve (UR) to Light Industrial (I1) 129.05.09

Bylaw #1499/2009 – a Bylaw to amend the Land Use Bylaw #1307/2003; Redesignation of NE ¼ 33; 38-1-5 form Urban Reserve (UR) to Light Industrial I1)

MOVED by Clr. F. Peck

THAT Council give second reading to Bylaw #1499/2009 as presented.

Third Reading 130.05.09

MOVED by Clr. L. Sills Fiedler

THAT Council give third reading to Bylaw #1499/2009 as presented.

CARRIED UNANIMOUSLY



Initials

Bylaw #1496/2009:
Redesignation of Lot
10B, Block 10 Plan 752-
0296 from Manufactured
Home District (R4) to
Higher Density
Residential (R3)
131.05.09

Bylaw #1496/2009 – a Bylaw to amend the Land Use Bylaw #1307/2003;
Redesignation of Lot 10B, Block 10 Plan 752-0296 from Manufactured Home
District (R4) to Higher Density Residential (Four Seasons Trailer Park)

Jordan Burgess from PCPS was in attendance and gave an overview of the
proposed development.

MOVED by Clr. J. Payne

THAT Council give first reading to Bylaw #1496/2009 as presented and THAT a
public hearing be set for June 8, 2009.

CARRIED UNANIMOUSLY

Bylaw #1509/2009
Redesignation of NE ¼
33; 38-1-5 from Urban
Reserve (UR) to Narrow
Lot General Residential
District (R5)
132.05.09

Bylaw #1509/2009 – a Bylaw to amend the Land Use Bylaw #1307/2003;
Redesignation of NE ¼ 33; 38-1-5 from Urban Reserve (UR) to Narrow Lot
General Residential District (R5)

MOVED by Clr. R. Backs

THAT Council give first reading to Bylaw #1509/2009 as presented and THAT a
public hearing be set for June 8, 2009.

CARRIED UNANIMOUSLY

Bylaw #1506/2009:
Road Closure; Lots 17 &
18, Block 1, Plan 8037
A.O. (5035 34th Street)
133.05.09

Bylaw #1506/2009 – a Bylaw to close the road located at Lots 17 & 18, Block 1,
Plan 8037 A.O. (5035 34th Street)

MOVED by Clr. K. MacVicar

THAT Council give first reading to Bylaw #1506/2009 as presented and that a
Public Hearing be set for June 8, 2009.

CARRIED UNANIMOUSLY

Bylaw #1507/2009:
Road Closure; A portion
of Plan 052-0405
(corners of 47th Avenue
and Beju Industrial
Drive)
134.05.09

Bylaw #1507/2009 – a Bylaw to close the road located on a portion of Plan
052-0405 (corners of 47th Avenue and Beju Industrial Drive)

MOVED by Clr. L. Sills Fiedler

THAT Council give first reading to Bylaw #1507/2009 as presented and that a
Public Hearing be set for June 8, 2009.

CARRIED UNANIMOUSLY

Policy #E-002-003A:
Tourist Homes
135.05.09

MOVED by Clr. R. Backs

WHEREAS Council has been presented with amendments to the existing Tourist
Home Policy to ensure consistency with the existing Land Use and Business
License Bylaws;

NOW THEREFORE BE IT RESOLVED THAT Council approve Policy
#E-002-003A – Tourist Homes – as presented.

CARRIED UNANIMOUSLY

RCMP Building
Drawings
136.05.09

MOVED by Clr. R. Backs

THAT Council accept the amended drawings for the construction of the RCMP
facility for information.

CARRIED UNANIMOUSLY



Initials

Bylaw #1497/2009:
Community Standards
Bylaw
137.05.09

Bylaw #1497/2009 – a Bylaw to regulate and control noise, nuisance, unsightly premises and public disturbances

MOVED by Clr. K. MacVicar

THAT Council give 2nd reading to Bylaw #1497/2009 as presented.

CARRIED UNANIMOUSLY

Discussion was heard surrounding wording changes in Section 6.1 and further reading was postponed.

Bylaw #1504/2009: Dog
Control Bylaw
138.05.09

Bylaw #1504/2009 – a Bylaw to provide for the licensing, regulation and control of dogs

MOVED by Clr. R. Backs

THAT second reading be given to Bylaw #1504/2009 as presented.

Third Reading
139.05.09

MOVED by Clr. F. Peck

THAT third reading be given to Bylaw #1504/2009 as presented

CARRIED UNANIMOUSLY

Bylaw #1505/2009:
Amendment to the
Heavy Vehicles,
Transportation of
Dangerous Goods and
Parking Bylaw; Truck
Routes
140.05.09

Bylaw #1505/2009 – a Bylaw to amend the Heavy Vehicles, Transportation of Dangerous Goods and Parking Bylaw #1319/2004; Changes to Truck Routes within Town boundaries

MOVED by Clr. R. Backs

THAT second reading be given to Bylaw #1505/2009 as presented.

CARRIED UNANIMOUSLY

Third reading
141.05.09

MOVED by Clr. J. Payne

THAT third reading be given to Bylaw #1505/2009 as presented.

CARRIED UNANIMOUSLY

RCMP Sod Turning
Ceremony
142.05.09

MOVED by Clr. L. Sills Fiedler

THAT Council receive details on the upcoming sod turning ceremony for the new RCMP facility on May 25, 2009 as information.

CARRIED UNANIMOUSLY

Bylaw #1477/2008:
Parks & Open Space
Bylaw
143.05.09

Bylaw # 1477/2008 – A Bylaw to provide for the protection of parks and open spaces with the Town of Sylvan Lake.

MOVED by Clr. L. Sill Fiedler

THAT second reading be given to Bylaw #1477/2008 as presented.

CARRIED UNANIMOUSLY

Third Reading
144.05.09

MOVED by Clr. R. Backs

THAT third reading be given to Bylaw #1477/2008 as presented.

CARRIED UNANIMOUSLY



Initials

Policy #R-001-001:
Recreation, Parks &
Culture Definitions
145.05.09

MOVED by Clr. J. Barnes

WHEREAS Council has been presented with a policy outlining standard definitions for the Recreation, Parks & Culture department;

NOW THEREFORE BE IT RESOLVED THAT Council approve Policy #R-001-001 – Recreation, Parks & Culture Definitions as presented.

CARRIED UNANIMOUSLY

Policy #R-003-005: Turf
and Sports Field
Maintenance
146.05.09

MOVED by Clr. K. MacVicar

WHEREAS Council has been presented with a policy to establish guidelines for turf maintenance within our community;

NOW THEREFORE BE IT RESOLVED THAT Council approve Policy #R-003-005 – Turf and Sports Field Maintenance as presented.

CARRIED UNANIMOUSLY

Policy #R-004-001: You
Can Play Too Grant
Fund Policy
147.05.09

MOVED by Clr. J. Barnes

WHEREAS Council has been presented with a policy to provide recreation, leisure and arts opportunities for youth, families and seniors within the Town of Sylvan Lake;

NOW THEREFORE BE IT RESOLVED THAT Council approve Policy #R-004-001 – You Can Play Too Grant Fund Policy – as presented.

CARRIED UNANIMOUSLY

Request to Award
Tender: 49th Street
Modernization
148.05.09

MOVED by Clr. K. MacVicar

WHEREAS the Town has called for tenders for reconstruction of roadway, curbs and sidewalks in 49th Street, from 45th Avenue to 47th Avenue and staff is recommending the award of same;

NOW THEREFORE BE IT RESOLVED THAT Council award the tender to DB Bobcat Services Ltd. in the amount of \$581,416.84 including 10% contingency and 5% GST.

CARRIED UNANIMOUSLY

Request to Award
Tender: Woodland
Crescent Modernization
149.05.09

MOVED by Clr. J. Barnes

WHEREAS the Town has called for tenders for reconstruction of roadways in Woodland Crescent including roadbase, curbs, sidewalks and repaving and staff is recommending the award of same;

NOW THEREFORE BE IT RESOLVED THAT Council award the tender to Border Paving Ltd. in the amount of \$438,779.365 including 10% contingency and 5% GST.

CARRIED UNANIMOUSLY



Initials

Bylaw #1508/2009:
Waste Bylaw; Rate
Adjustments
150.05.09

Bylaw #1508/2009 – a Bylaw to Amend the Waste Bylaw #1146/98

MOVED by Clr. R. Backs

THAT Council give first reading to Bylaw #1508/2009 as presented.

CARRIED UNANIMOUSLY

Second Reading
151.05.09

MOVED by Clr. K. MacVicar

THAT Council give second reading to Bylaw #1508/2009 as presented.

CARRIED UNANIMOUSLY

152.05.09

MOVED by Clr. F. Peck THAT with the unanimous consent of Council members present, Bylaw ##1508/2009 be presented for third and final reading.

CARRIED UNANIMOUSLY

Third Reading
153.05.09

MOVED by Clr. J. Barnes THAT Council give third reading to Bylaw #1508/2009 as presented.

CARRIED UNANIMOUSLY

The Sylvan Lake Municipal Library Board was not yet in attendance and agenda items #27 and #28 were postponed to the end of the open session of Council.

Special Event
Application: Enviro
Fair/Fish Fry
154.05.09

MOVED by Clr. F. Peck

WHEREAS Council has received a Special Events Application from The Town of Sylvan Lake for an Enviro Fair and Fish Fry to be held on June 5, 2009 at Railroad Park Promenade;

NOW THEREFORE BE IT RESOLVED THAT the Special Event Application be approved as presented.

CARRIED UNANIMOUSLY

Special Event
Application: Club Vee-
Dub
155.05.09

MOVED by Clr. K. MacVicar

WHEREAS Council has received a Special Events Application from Club Vee Dub for a car show (Fahrfromhome) to be held on May 31, 2009 in the parking lot located on Block A, Plan 942-3121 (4719 50 Avenue);

NOW THEREFORE BE IT RESOLVED THAT the Special Event Application be approved as presented.

CARRIED UNANIMOUSLY

Proclamation: Senior's
Week
156.05.09

MOVED by Clr. F. Peck

WHEREAS seniors have contributed and continue to contribute immensely to the life and vibrancy of this community;

WHEREAS seniors continue to serve as leaders, mentors, volunteers and important and active members of the community;

WHEREAS the knowledge and experience seniors pass on continues to benefit us all;

NOW THEREFORE BE IT RESOLVED THAT Council does proclaim June 1 – 7, 2009 as “Seniors Week” in the Town of Sylvan Lake.

CARRIED UNANIMOUSLY



Initials

Proclamation: Cerebral
Palsy Awareness Month
157.05.09

MOVED by Clr. K. MacVicar

WHEREAS Cerebral Palsy affects all levels of society and all levels of socioeconomic status;

WHEREAS the Cerebral Palsy Association in Alberta (CPAA) is a leader in advocating for persons with disabilities and is the primary centre for providing programs, services and information on treatments, resources and services relating to cerebral palsy;

WHEREAS CPAA is celebrating over 30 years of enriching and supporting the lives of people affected with cerebral palsy;

NOW THEREFORE BE IT RESOLVED THAT Council does proclaim May, 2009 as Cerebral Palsy Awareness Month in the Town of Sylvan Lake.

CARRIED UNANIMOUSLY

Bylaw #1501/2009:
2009 Mill Rate Bylaw
158.05.09

Bylaw 1501/2009 – a bylaw to authorize the rates of taxation to be levied against the assessable property within the Town of Sylvan Lake in the Province of Alberta for the 2009 taxation year.

MOVED by Clr. J. Barnes

THAT Council give second reading to Bylaw #1501/2009 as presented.

CARRIED UNANIMOUSLY

Third Reading
159.05.09

MOVED by Clr. R. Backs

THAT Council give second reading to Bylaw #1501/2009 as presented.

CARRIED UNANIMOUSLY

Bylaw #1503/2009
Supplementary
Assessment
160.05.09

Bylaw #1503/2009 – a bylaw of the Town of Sylvan Lake in the Province of Alberta to prepare supplementary assessment and valuation of properties as shown on the supplementary assessment roll of the municipality for the year 2009.

MOVED by Clr. R. Backs

THAT Council give second reading to Bylaw #1503/2009 as presented.

CARRIED UNANIMOUSLY

Third Reading
161.05.09

MOVED by Clr. J. Payne

THAT Council give third reading to Bylaw #1503/2009 as presented.

CARRIED UNANIMOUSLY

Bylaw #1502/2009:
Business Revitalization
Zone Mill Rate
162.05.09

Bylaw #1502/2009 – a bylaw to establish the 2009 Business Revitalization Zone Mill rate.

MOVED by Clr. F. Peck

THAT Council give second reading to Bylaw #1502/2009 as presented.

CARRIED UNANIMOUSLY

Third Reading
163.05.09

MOVED by Clr. J. Barnes

THAT Council give third reading to Bylaw #1502/2009 as presented.

CARRIED UNANIMOUSLY



Initials

Policy #F-001-001:
Finance Definitions
164.05.09

MOVED by Clr. K. MacVicar

WHEREAS Council has been presented with a policy outlining standard definitions for the Finance department;

NOW THEREFORE BE IT RESOLVED THAT Council approve Policy #F-001-001 – Finance Definitions as presented.

CARRIED UNANIMOUSLY

Policy #F-003-005:
Procurement Policy
165.05.09

MOVED by Clr. R. Backs

WHEREAS Council has been presented with a policy which will ensure openness, transparency and accountability in its procurement of goods, services and construction works;

NOW THEREFORE BE IT RESOLVED THAT Council approve Policy #F-003-005- The Procurement Policy - as presented.

CARRIED UNANIMOUSLY

Request for Tax
Cancellation: Building
Demolitions
166.05.09

MOVED by Clr. R. Backs

WHEREAS Council has been presented with a request for cancellation of tax on two buildings that were located at 5048 40A Street and 5035 Lakeshore Drive which have been demolished;

NOW THEREFORE BE IT RESOLVED that the prorated taxes on the noted properties be cancelled totalling \$3,381.04.

CARRIED UNANIMOUSLY

Council Reports

MAYOR S. SAMSON:

Stated that she attended the following:

1. AUMA Governance Sessions: April 30 – May 1, 2009
2. Legion Spring Rally: May 3, 2009
3. 25 Year Anniversary Celebration: Sylvan Lake Fire Department Member Dan Chillback

CLR. J. BARNES:

Stated that she attended the following:

1. Municipal Planning Commission: May 4, 2009
2. Operational Services Committee: May 6, 2009
3. Sign Bylaw Open House: May 6, 2009
4. Municipal Sustainability Workshop: May 9, 2009

CLR. R. BACKS:

Stated that he attended the following:

1. 50th Street ARP Open House: April 29, 2009
2. AUMA Governance Session: April 30
3. Community Services Board: May 4, 2009
4. Chamber of Commerce: Regular Meeting May 6, 2009
5. Sign Bylaw Open House: May 6, 2009
6. Municipal Sustainability Workshop: May 9, 2009

CLR. K. MACVICAR:

Stated that he attended the following:

1. Operational Services Committee: May 6, 2009
2. Sign Bylaw Open House: May 6, 2009
3. Municipal Sustainability Workshop: May 9, 2009
4. Friends of Sylvan Lake Provincial Park: Regular Meeting May 5, 2009

CLR. J. PAYNE:

1. 50th Street ARP Open House: April 29, 2009
2. Municipal Planning Commission: May 4, 2009
3. Community Services Board: May 4, 2009
4. Sign Bylaw Open House: May 6, 2009
5. Municipal Sustainability Workshop: May 9, 2009



Initials

CLR. F. PECK:

Stated that he attended the following:

1. 50th Street ARP Open House: April 29, 2009
2. Municipal Planning Commission: May 4, 2009
3. Municipal Sustainability Workshop: May 9, 2009

CLR. L. SILLS FIEDER:

Stated that she attended the following:

1. 50th Street ARP Open House: April 29, 2009
2. AUMA Governance Session: April 30, 2009
3. Municipal Planning Commission: May 4, 2009
4. Community Services Board: May 4, 2009
5. Sign Bylaw Open House: May 6, 2009
6. Municipal Sustainability Workshop: May 9, 2009

Open Microphone

No speakers

Sylvan Lake Municipal
Library: Audited
Financial Statements
167.05.09

Randy Fiedler, Chairman of the Sylvan Lake Municipal Library Board was in attendance and presented the 2008 Audited Financial Statements.

MOVED by Clr. K. MacVicar

THAT the Council accept the Sylvan Lake Municipal Library audited financial statements for the year ending December 31, 2008.

CARRIED UNANIMOUSLY

Sylvan Lake Municipal
Library: Plan of Service

Council received as information the 2009-2011 Sylvan Lake Municipal Library Plan of Service.

Recess

Council recessed at 6:45 p.m. and reconvened at 6:50 p.m.

Closed Camera
168.05.09

MOVED by Clr. J. Payne

THAT the open session of Council terminate and the meeting continue closed camera. Time 6.50 p.m.

CARRIED UNANIMOUSLY

Termination of Closed
Camera
169.05.09

MOVED by Clr. J. Barnes THAT the closed camera session of Council terminate and the open session resume. Time 7:23 p.m.

CARRIED UNANIMOUSLY

Kindercare Lease
Agreement
170.05.09

MOVED by Clr. F. Peck

THAT should the Town's provided lease not be signed and returned by May 29th, 2009 at noon, the Town of Sylvan Lake shall proceed to terminate the leasehold relationship with the Kindercare Achievement Centre.

CARRIED UNANIMOUSLY

Adjourn of Regular
Meeting:
171.05.09

MOVED by Clr. J. Payne

THAT the Regular meeting of Council of May 11, 2009 be adjourned. Time: 7:25 p.m.

CARRIED UNANIMOUSLY

Mayor Susan Samson

Chief Administrative Officer
Helen Dietz



Initials