

Present: Mayor S. Samson; Clr. J Barnes; Clr. R. Backs; Clr. L. Fiedler; Clr. K. MacVicar; Clr. J. Payne; Clr. F. Peck

Also Present: Chief Administrative Officer H. Dietz; Assistant Chief Administrative Officer M. Thompson; Director of Community Services M. Curtis; Director of Operations A. Gassor; Director of Recreation & Parks R. Lebsack; Director of Planning & Development T. Schmidt; Planner K. Starzyk; Recording Secretary M. Littmann.

Call to Order: Mayor S. Samson called the meeting to order at 5:30 p.m.

Emergency Evacuation Procedure: Mayor S. Samson identified the available emergency exits and procedure to exit the building.

Adoption of the Agenda  
237.09.09  
MOVED by Clr. K. MacVicar THAT the Agenda of September 14, 2009 be adopted as amended to include:  
8(a) – comments on sign bylaw  
10(a) – letter from Royal Canadian Legion; Park Naming  
  
CARRIED UNANIMOUSLY

Minutes: Council Meeting of August 10, 2009; Adopted as presented 238.09.09  
MOVED by Clr. L. Fiedler  
  
WHEREAS the minutes of the Regular Meeting of August 10, 2009 have been circulated to all members of Council;  
  
NOW THEREFORE BE IT RESOLVED THAT the Council Meeting minutes of August 10, 2009 be adopted as presented.  
  
CARRIED UNANIMOUSLY

Public Hearing: Bylaw #1511/2009: Sign Bylaw  
The bylaw was advertised in the August 21 and August 28, 2009 editions of the Sylvan Lake News.  
  
Mayor S. Samson called the Public Hearing to order at 5:32 p.m. and requested anyone to speak in favour or opposition of Bylaw #1511/2009.  
  
Jordan Furness (Parkland Community Planning Services): Mr. Furness gave an overview of the sign bylaw. Indicated that the reason for revisiting the bylaw was that the bylaw was dated and the town had grown substantially, particularly in the commercial sector. The existing bylaw does not have provisions for the newly created Waterfront Direct Control Districts or the Pattern Book. Several drafts of the bylaw have been presented and revised according to comments received. Indicated that the majority of the feedback came regarding the use of portable signs and location of signs with relation to municipal property.  
  
Sheree Davies (BayView Café): Stated that the bylaw does not clearly address the difference between a free standing and a portable sign. Pole signs are also not addressed under the bylaw. Stressed the importance of the use of signs for advertising for all businesses, including the Municipality. Feels there should be no grey areas at all in the bylaw and everyone should be on a level playing field.  
  
Bill Vanderhoof (Your Dollar Store with More): Questioned the need to change the bylaw and asked who initiated the change. Asked if merchants are in favour of these changes and what feedback had been received indicating that the revised bylaw is a good thing. Would like Council to consider the use of a grandfather clause for current signs which do not meet the provisions of the new bylaw.  
  
Neil Evans (Wildrose Drive): Mr. Evans had questions regarding the use of signs placed in cars on public roadways. Mr. Evans was informed that this is a violation under the traffic act and does not pertain to the municipal bylaw.  
  
There being no further speakers, Mayor S. Samson closed the Public Hearing at 5:50 p.m.



Initials

Bylaw #1511/2009:  
Sign Bylaw  
239.09.09

Bylaw #1511/2009 a Bylaw to Amend Land Use Bylaw #1307/2003 to regulate and control signs within the Municipality

MOVED by Clr. R. Backs

THAT Council give second reading to Bylaw #1511/2009 with amendments pertaining to pole signs and a clear definition of free standing and portable signs.

MOTION WITHDRAWN

MOVED by Clr. R. Backs:

THAT second reading of Bylaw #1511/2009 be postponed until amendments pertaining to pole signs and a clear definition of free standing and portable signs have been included in the bylaw.

CARRIED UNANIMOUSLY

Real Equity Park  
Outline Plan  
240.09.09

MOVED by Clr. F. Peck

THAT Council approve the Real Equity Business Park Outline Plan on the SE 34-38-1-5 and part of the SW 34-38-1-5 as presented

CARRIED UNANIMOUSLY

Bylaw #1494/2009:  
Redesignation of SE ¼  
34; 38-1-5 from  
Agriculture B (Ag "B")  
to Light Industrial (I-1)  
and Highway  
Commercial (CH)  
241.09.09

Bylaw #1494/2009 – a Bylaw to amend the Land Use Bylaw #1307/2003 for the redesignation of SE ¼ 34; 38-1-5 from Agriculture B (Ag "B") to Light Industrial (I-1) and Highway Commercial (CH)

MOVED by Clr. L. Fiedler that third reading be given to Bylaw #1494/2009 as presented.

CARRIED UNANIMOUSLY

Sign Permit  
Application: Temporary  
Free Standing Sign  
242.09.09

MOVED by Clr. R. Backs

WHEREAS Council has been presented with a request to legalize an existing temporary freestanding sign located on municipal lands (Reynolds Road), and;

WHEREAS the Municipal Planning Commission has recommended that the application be denied;

NOW THEREFORE BE IT RESOLVED THAT the application be denied as signage shall not be located on municipal lands and FURTHER THAT the sign be removed within 14 days.

CARRIED UNANIMOUSLY

Municipal Government  
Board: Board Order;  
Ryder's Ridge  
243.09.09

MOVED by Clr. R. Backs

THAT Council receive a summary report on the decision of the Municipal Government Board as information.

Sustainable  
Transportation:  
Complete Streets  
Workshop

Council received information on the organization and hosting of a future Complete Streets Workshop.



Initials

Bylaw #1513/2009: Cat  
Bylaw  
244.09.09

MOVED by Clr. R. Backs

THAT Council give first reading to Bylaw #1513/2009 as presented and THAT public comments be heard on October 14, 2009.

CARRIED

In Favour: Clr. R. Backs

Clr. J. Barnes

Clr. L. Fielder

Clr. J. Payne

Clr. F. Peck

Opposed: Clr. K. MacVicar

Municipal Disaster  
Services: Appointment  
of Director of Disaster  
Services:  
245.09.09

MOVED by Clr. L. Fiedler

THAT Council appoint Fire Chief Cliff Brausen as Director of Disaster Services for the Town of Sylvan Lake.

CARRIED UNANIMOUSLY

Proclamation: Fire  
Prevention Week  
246.09.09

MOVED by Clr. K. MacVicar

WHEREAS the 2009 fire prevention theme for this period is "Stay Fire Smart! Don't Get Burned"

AND WHEREAS fire losses in Canada, despite marked improvement, remain unacceptably high in comparison with those of other industrialized nations thereby necessitating improved fire prevention measures;

AND WHEREAS the needless loss of lives and property as a result of fire could be significantly reduced or eliminated by individual and community fire prevention programs;

AND WHEREAS most fires are caused by human carelessness and are both predictable and preventable if individuals are knowledgeable about fire prevention and safety;

AND WHEREAS the members of the Fire Service and other public agencies in combining their talents and efforts can ensure a successful fight against those conditions that cause fire;

AND WHEREAS each citizen must earnestly desire to provide a fire-safe place in which to live and work by eliminating those fire hazards that cause the loss of life, property, employment and the resources by which we exist;

AND WHEREAS the local efforts of the Fire Service are supported by the activities of organizations such as Fire Prevention Canada, the Council of Canadian Fire Marshals and Fire Commissioners, the Canadian Association of Fire Chiefs, the Provincial Fire Chiefs Associations, and various associations of firefighters, fire instructors, and fire prevention officers.

NOW THEREFORE, Council for the Town of Sylvan Lake does hereby proclaim the week of October 4-10, 2009 as Fire Prevention Week, and calls upon the citizens of Sylvan Lake to participate in fire prevention activities at home, work and school. We also call upon all public information agencies to actively participate in a coordinated effort to provide effective fire prevention programs, which will instil in the minds of each citizen, those fire safety practices which will reduce the loss of life and property damage caused by fire.

CARRIED UNANIMOUSLY



Initials

Park Naming: Let  
Them Be Kids Tot Lot,  
Four Seasons  
Playground; Cenotaph  
Park  
247.09.09

MOVED by Clr. L. Fiedler

THAT the Tot Lot located at 5215 48 Avenue be named “James Berg Memorial Park”, and;

FURTHER THAT the park located in 4 Seasons Park (4725 43 Street) be named “Our Backyard at Four Seasons Park”, and;

FURTHER THAT the Cenotaph Park located at 49<sup>th</sup> Street & 50<sup>th</sup> Avenue remain known as “Cenotaph Park”.

CARRIED UNANIMOUSLY

Request for Road  
Closure: Let Them Be  
Kids Playground Build  
Day  
248.09.09

MOVED by Clr. R. Backs

WHEREAS Council has received a request for a road closure to facilitate a community playground build day for the park located at 5215 48 Avenue on September 26, 2009;

NOW THEREFORE BE IT RESOLVED THAT Council approve the road closure as presented.

CARRIED UNANIMOUSLY

Request for Budget  
Adjustment: Aquatic  
Upgrade; RInC Project  
249.09.09

MOVED by Clr. K. MacVicar

WHEREAS Council has been presented with a proposed budget adjustment for the Town’s two-third portion of the Recreation Infrastructure Canada (RInC) project for Aquatic Centre upgrades;

NOW THEREFORE BE IT RESOLVED THAT the budget adjustment for the Town’s portion of the RInC project in the amount of \$199,853.00 be approved; with the adjustment to be funded from Contingency Capital Reserves.

CARRIED UNANIMOUSLY

Bylaw #1515/2009:  
Town Maintenance  
Vehicle Bylaw  
250.09.09

Bylaw #1515/2009 – a Bylaw to control and manage Town Maintenance Vehicles with the Town of Sylvan Lake

MOVED by Clr. L. Fiedler

THAT first reading be given to Bylaw #1515/2009 as presented.

CARRIED UNANIMOUSLY

Second Reading  
251.09.09

MOVED by Clr. R. Backs

THAT second reading be given to Bylaw #1515/2009 as presented.

CARRIED UNANIMOUSLY

252.09.09

MOVED by Clr. F. Peck THAT with the unanimous consent of Council members present, Bylaw #1515/2009 be presented for third and final reading.

CARRIED UNANIMOUSLY

253.09.09

MOVED by Clr. J. Payne THAT Council give third reading to Bylaw #1515/2009 as presented.

CARRIED UNANIMOUSLY



Initials

Bylaw#1514/2009:  
Waste Bylaw  
254.09.09

Bylaw #1514/2009 – a Bylaw to regulate the handling, collection and disposal of residential waste, yard waste and recyclables in the Town of Sylvan Lake

MOVED by Clr. L. Fiedler

THAT second be given to Bylaw #1514/2009 as presented.

CARRIED UNANIMOUSLY

Third Reading  
255.09.09

MOVED by Clr. R. Backs

THAT third be given to Bylaw #1514/2009 as presented.

CARRIED UNANIMOUSLY

Request for Budget  
Adjustment: Lakeshore  
Drive Sanitary Main  
System  
256.09.09

MOVED by Clr. R. Backs

WHEREAS Council has been presented with a proposed budget adjustment for the installation of a new sanitary sewer main along Lakeshore Drive in conjunction with the first phase of upgrades for the storm water diversions and streetscape improvements;

NOW THEREFORE BE IT RESOLVED THAT the budget adjustment in the amount of \$850,000.00 be approved with the adjustment to be funded by a transfer of \$300,000.00 from the Sanitary Offsite levy reserve and \$550,000.00 from the Utility Capital reserve.

CARRIED UNANIMOUSLY

Request to Award  
Tender: Storm Water  
Management and  
Sanitary Main  
Construction  
257.09.09

MOVED by Clr. L. Fiedler

WHEREAS the Town has called for tenders for the construction of new storm water sewers to divert some existing flows from direct discharge into Sylvan Lake, provide mains for collection from Lakeshore Drive road works and to replace undersized sanitary sewer mains and staff is recommending the award of same;

NOW THEREFORE BE IT RESOLVED THAT Council award the tender to Pidherney's Trucking Ltd. in the amount of \$1,699,550.00 plus GST.

CARRIED UNANIMOUSLY

Request for Budget  
Adjustment:  
Intersection  
Improvement; 50<sup>th</sup>  
Street & 49<sup>th</sup> Avenue  
258.09.09

MOVED by Clr. K. MacVicar

WHEREAS Council has been presented with a proposed budget adjustment to undertake intersection improvements at 50<sup>th</sup> Street and 49<sup>th</sup> Avenue;

NOW THEREFORE BE IT RESOLVED THAT Council approve the budget adjustment in the amount of \$21,000.00 plus GST to be funded from the 2009 Operating Contingency.

CARRIED UNANIMOUSLY

Special Event  
Application: Woofs &  
Purrs Charity BBQ  
259.09.09

MOVED by Clr. L. Fiedler

THAT Council approve the special event application; Woofs & Purrs Charity BBQ on September 19, 2009 as presented.

CARRIED UNANIMOUSLY



Initials

Regional  
Transportation:  
Regional Initiative  
Grant Funding  
260.09.09

MOVED by Clr. R. Backs

THAT Council authorizes the Town of Sylvan Lake to participate in, and submit a Regional Partnerships Initiative Exploration grant application for the Central Alberta Economic Partnership Regional Transportation Initiative under the Alberta Municipal Affairs Regional Partnership Initiative, and;

FURTHER THAT the Town of Sylvan Lake agrees that the City of Red Deer be designated the managing partner of the Central Alberta Economic Partnership Regional Transportation Initiative for the purposes of receiving, administering, allocating, reporting and accounting for the grant funds on behalf of the partners, and;

FURTHER THAT the Town of Sylvan Lake agrees to abide by the terms of the Conditional Grant agreement signed by the managing partner on behalf of the other partner municipalities and/or approved participants governing the purpose and use of the exploration grant funds.

CARRIED UNANIMOUSLY

Request for Budget  
Adjustment: Olympic  
Torch Run  
261.09.08

MOVED by Clr. F. Peck

THAT the request for a budget adjustment for the Olympic Torch run be postponed until further information on expenditure is received from the committee.

CARRIED UNANIMOUSLY

Proclamation: United  
Way Day  
262.09.09

MOVED by Clr. K. MacVicar

WHEREAS we believe in you, our community. We believe its success depends on the people who live in it;

WHEREAS we believe that everyone has something to contribute, and that everyone deserves respect;

WHEREAS we believe that every person has value, and that everyone needs help and everyone can offer help;

WHEREAS we believe that a safe, supportive community is everyone's responsibility. We believe in possibility;

NOW THEREFORE BE IT RESOLVED THAT Council does proclaim October 14, 2009 as United Way Day in the Town of Sylvan Lake.

CARRIED UNANIMOUSLY

Policy #L-002-003A:  
Communications  
Technology Acceptable  
Use and Access  
263.09.09

MOVED by Clr. F. Peck

WHEREAS Council has been presented with a proposed policy to establish standards and guidelines for Employees when transmitting, storing, and accessing Communication Technology.

NOW THEREFORE BE IT RESOLVED that Policy #L-002-003A – Communications and Technology Acceptable Use and Access Policy be adopted as amended.

CARRIED UNANIMOUSLY

Request for Tax Penalty  
Cancellation  
264.09.09

MOVED by Clr. J. Payne

WHEREAS Council has been presented with a request for cancellation of tax penalty totalling \$71.09

NOW THEREFORE BE IT RESOLVED that the request be denied.

CARRIED UNANIMOUSLY



Initials

2010 Budget Schedule

Council received the 2010 Budget Schedule as information.

Council Reports

**MAYOR S. SAMSON:**

Stated that she attended the following:

1. Regional Transportation Meeting: August 28, 2009
2. Real Estate Investors Tour: August 28, 2009
3. Community Information Fair: September 3, 2009
4. Mayor's Caucus: September 4, 2009
5. Library Budget Meetings: September 8, 2009
6. United Way Kickoff Luncheon: September 10, 2009
7. Meeting with Hockey Alberta: September 11, 2009
8. PC Ball Tournament: September 12, 2009

**CLR. R. BACKS**

Stated that he attended the following:

1. Community Information Fair: September 3, 2009
2. Sylvan Lake Chamber of Commerce Mixer

**CLR. J. BARNES:**

Stated that she attended the following:

1. Family & Community Support Services Board
2. Community Information Fair: September 3, 2009
3. Municipal Planning Commission: September 8, 2009
4. PC Ball Tournament: September 12, 2009

**CLR. L. FIEDER:**

Stated that she attended the following:

1. Community Information Fair: September 3, 2009
2. Municipal Planning Commission: September 8, 2009
3. Heart of Town: Regular Meeting
4. PC Ball Tournament: September 12, 2009

**CLR. K. MACVICAR:**

1. Friends of Sylvan Lake Provincial Park: September 1, 2009
2. Subdivision & Development Appeal Board: September 2, 2009
3. Community Information Fair: September 3, 2009

**CLR. J. PAYNE:**

Stated that she attended the following:

1. Community Information Fair: September 3, 2009
2. Municipal Planning Commission: September 8, 2009

**CLR. F. PECK:**

Stated that she attended the following:

1. Community Information Fair: September 3, 2009
2. Municipal Planning Commission: September 8, 2009
3. PC Ball Tournament: September 12, 2009

Open Microphone

Miles Hills in attendance: Mr. Hills attended on behalf of Lyle Dressler and asked Council to give consideration to the use of an alternate product not currently listed in the pattern book. Mr. Hills stated he has been in the lumber business for 34 years and endorses the use of this product.

Recess

Council recessed at 7:15 p.m.

Closed Camera  
265.09.09

MOVED by Clr. J. Barnes

THAT the open session of Council terminate and the meeting continue closed camera. Time 7:30 p.m.

CARRIED UNANIMOUSLY

Termination of Closed  
Camera  
266.09.09

MOVED by Clr. L. Fiedler

THAT closed camera session of Council end and the open session resume. Time 8:15p.m.

CARRIED UNANIMOUSLY



Initials

Adjourn of Regular  
Meeting:  
267.09.09

MOVED by Clr. J. Payne

THAT the Regular meeting of Council of September 14, 2009 be adjourned.  
Time: 8:15 p.m.

CARRIED UNANIMOUSLY

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Mayor S. Samson

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Chief Administrative Officer H. Dietz



Initials