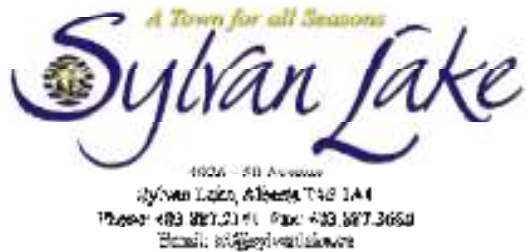


# APPLICATION FOR DEMOLITION



## FOR OFFICE USE ONLY

Date Received: \_\_\_\_\_ Receipt No.: \_\_\_\_\_

**Fees: Demolition Permit \$200.00 + Building Permit Fees: \$84.50**

Development Permit No.: \_\_\_\_\_

Building Permit No.: \_\_\_\_\_

CIVIC ADDRESS: \_\_\_\_\_

**COPY FOR:**  Utilities  Tax Dept.  Public Works/Enforcement

I hereby make application under the provisions of the Land Use By-Law for a DEMOLITION PERMIT. The personal information on this form is collected for the purpose of processing your application. It may be disclosed in the event of an appeal about the demolition. Your name, the location of the demolition will be public information. It is collected under the authority of the *Municipal Government Act* and Bylaw 1555/2010 of the Town of Sylvan Lake. The application is protected by the *Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection and use of this information, please contact the Development Office at (403) 887-2141.

A Demolition Permit is required to demolish or remove a building from a site. The Demolition Permit procedure ensures that the services have been disconnected **PRIOR** to demolition and that the site is safe during and after demolition.

**STEP 1** Apply for the Demolition Permit at the Town of Sylvan Lake office.

### THE FOLLOWING ITEMS ARE REQUIRED AT THE TIME THAT YOU APPLY FOR A DEMOLITION PERMIT: (See Page 2 of this form)

- Authorization from the registered owner of the land.
- Photographs of the front and rear elevations of the building to be demolished or removed.
- Name of licensed Contractor or Building Mover.
- Payment for the Demolition Permit (\$200.00) **AND** Building Permit (\$84.50)
- Completion and submission of a Building Permit Application Form, available @ [www.sylvanlake.ca](http://www.sylvanlake.ca).
- Authorization from Gas & Electric provider (Stamp of Approval or other means acceptable to the Town) – Page 3 of this Form.

**STEP 2** Determine which utilities will be disconnected. For each utility (water/sewer, electrical, gas) a separate written approval **MUST** be provided prior to final issuance of this permit.

**Water/Sewer** You **MUST** contact the UTILITIES CLERK, for the Town of Sylvan Lake, at 403-887-2141 for the disconnection of services. Once services have been disconnected, the Town's representative must sign this form in the designated area.

### THINGS YOU SHOULD BE AWARE OF:

- Water lines should be removed/shut off prior to Gas lines being removed/shut off. This will help to avoid any risk of damage due to frozen water lines.
- Water lines will only be shut off if the applicant/contractor is present at the site when the work is done.

**Gas/Electricity** You **MUST** contact your gas/electric provider at the contact number on your utility bill (ATCO Gas/Fortis Alberta Inc.). Prior to receiving a demolition permit you will be required to provide the Town with confirmation from Atco Gas and Fortis Alberta Inc. that services have been disconnected. **THIS REMOVAL MAY TAKE A MINIMUM OF 10 TO 14 DAYS**. PLEASE ALLOW SUFFICIENT TIME FOR THIS SERVICE.

**Cable TV:** Remember to contact your cable TV and telephone providers to have these services disconnected **PRIOR** to demolition.

**Telephone:**

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**1. REGISTERED LANDOWNER INFORMATION**

Name(s): \_\_\_\_\_  
(Please Print)

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
(City, Prov.)

Telephone: (Res.) \_\_\_\_\_ Work: \_\_\_\_\_ Cellular: \_\_\_\_\_

**Contractor Name:** \_\_\_\_\_  
(Please Print)

Telephone: Work: \_\_\_\_\_ Cellular: \_\_\_\_\_

**I hereby certify that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for development approval.**

\_\_\_\_\_  
Signature of Registered Owner(s) (Required) Date of Application

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**2. LEGAL LAND DESCRIPTION**

Plan: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_ Civic Address of Proposed Demolition: \_\_\_\_\_

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**3. GENERAL DETAILS**

- a) Description of Structure(s) to be Demolished \_\_\_\_\_
- b) Demolition materials removed to:  Transfer Station  Other (Please Specify) \_\_\_\_\_
- c) Estimated Cost of Project or Contract Price \_\_\_\_\_
- d) Estimated Commencement Date: \_\_\_\_\_ Completion on or before: \_\_\_\_\_
- e) Contractor: \_\_\_\_\_ Contractor Telephone: \_\_\_\_\_
- f) Contractor Address: \_\_\_\_\_ City/Prov. \_\_\_\_\_ Postal Code: \_\_\_\_\_

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**4. ALBERTA BUILDING CODE 1997 GENERAL REQUIREMENTS FOR DEMOLITIONS:**

- a) **Article 8.2.2.9**  
Services shall be shut off and gas and fuel lines shall be capped in a building permit demolished.
- b) **Article 8.2.3.4**  
Portable fire extinguishers shall be installed and maintained in conformance with the requirements of NFPA10. "Standard for Portable Fire Extinguishers"
  - The minimum rating for this site is a 2-A:10-B;C on the truck.
- c) **Article 8.2.7.2**  
Waste material shall be removed as quickly as possible from the site by means of an appropriate container.
- d) **Article 8.1.2.2**  
Where a building is undergoing demolition, precautions shall be taken to ensure that no person is exposed to undue risk.
  - If basement is not infilled, excavation must be protected with a six-foot chain link enclosure.

**I agree to carry out this demolition work in conformance to all Town of Sylvan Lake By-Laws and the Alberta Building Code 1997. Permission to do this work shall not relieve owners or agents from full responsibility for carrying out the work in strict accordance with the Town of Sylvan Lake By-Laws, the Alberta Building Code 1997 and other conditions of this permit.**

**Authorized Signature:** \_\_\_\_\_

*A final inspection must be completed upon completion of the demolition. Please contact Superior Safety Codes Inc. to arrange for an inspection.*

**SUPERIOR SAFETY CODES INC.  
3, 6264 67a STREET, RED DEER, AB T4P 3E8  
Phone 358-5545 (Toll Fee: 1-888-358-5545) Fax: 403-358-5085**

**PLEASE NOTE: It is the responsibility of the APPLICANT/CONTRACTOR to ensure that all meters and services connected have been removed before demolition begins. Failure to do so could result in penalties being levied as per the Town of Sylvan Lake Land Use Bylaw.**

**PLEASE SPECIFY, IN SPACE PROVIDED, THE DATE AND INDIVIDUAL CONTACTED FOR EACH AGENCY. AUTHORIZED SIGNATURES ARE REQUIRED.**

**FORTIS ALBERTA INC.**  
Telephone: 310-9473  
Date: \_\_\_\_\_  
Authorized Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Contact Number: \_\_\_\_\_

**TOWN OF SYLVAN LAKE - Utilities**  
4926 – 50<sup>th</sup> Avenue, Sylvan Lake, AB T4S 1A1  
Telephone: 403-887-2141  
Date: \_\_\_\_\_  
Authorized Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_

**ATCO GAS**  
5439 – 47<sup>th</sup> Street, Red Deer, AB T4N 1S1  
Telephone: 403-357-5226  
Date: \_\_\_\_\_  
Authorized Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Contact Number: \_\_\_\_\_

**TOWN OF SYLVAN LAKE – Public Works / Municipal Enforcement**  
1 Erickson Drive, Sylvan Lake, AB  
Telephone: 403-887-2800  
Date: \_\_\_\_\_  
Authorized Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_

**TELUS COMMUNICATIONS**  
6759 – 65 Avenue, Red Deer, AB T4P 1X5  
Telephone: 310-2255

**SHAW CABLE SYSTEMS**  
6123 – 48<sup>th</sup> Avenue, Red Deer, AB T4N 5Z7  
Telephone: 403-340-6400

**FOR OFFICE USE ONLY:**

AUTHORIZED SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_