



INSURANCE REQUIREMENTS FOR TOWN of SYLVAN LAKE PROPERTY

The primary purpose of a Certificate of Insurance is to confirm evidence of existing insurance coverage on behalf of the policy holder to ensure the insurance requirements of the Town of Sylvan Lake are met and insurance protection is afforded in the event of any third party liability claim arising out of the operations of the policyholder.

(Print name)

_____ must provide the Town of Sylvan Lake confirmation of any additional necessary insurance coverage; renters are responsible for obtaining all the necessary permits, licenses and insurance for their function.

NO alcoholic beverages will be consumed on the premises or on the grounds of the

Town of Sylvan Lake: *(please check only those that apply)*

- Community Center _____
- Multi-Purpose Facility _____
- Multi-Campus Facility _____
- Aquatic Center _____
- Arena _____
- Curling Facility _____
- Sports Fields _____
- Tournament House _____
- Library _____
- Other (please specify) _____

by the renter; invited or uninvited guests or anyone else that may be on the property (as indicated); without the written consent of the Town of Sylvan Lake.

In the event that the Town of Sylvan Lake has given consent for alcoholic beverages to be allowed; the renter **MUST** purchase "**Host Liquor Liability**" policy from a licensed insurance agent or broker; for no less than TWO MILLION DOLLARS (\$2,000,000) and name the Town of Sylvan Lake *(and if required: Curling Club / Library / Playgroup / Chamber of Commerce / Heart of Town Association)* as an "**Additional Insured**" under such liability policy. The renter **MUST** provide a "Certificate of Insurance" to the Town of Sylvan Lake *(and/or if required: Curling Club / Library / Playgroup / Chamber of Commerce / Heart of Town Association)* verifying such coverage; no less than **7 days prior** to the renters function.

The renter shall at all times and without limitation, indemnify and save harmless the Town of Sylvan Lake (and the Curling Club / Library / Playgroup / Chamber of Commerce / Heart of Town Association); its councilors officers, employees, volunteers and all other representatives from and against all liability, claims, actions, losses, costs or damages; arising out of your actions or omissions. This condition will survive the termination or expiry of this Rental Agreement.

IS THERE GOING TO BE ALCOHOL AT THIS FUNCTION? Yes / No
Renters Initials: _____

Dated this _____ Day of _____, 20____ at Sylvan Lake, Alberta.

Renters Signature: _____

Town of Sylvan Lake Signature: _____

Signature of Authorized Representative: _____
(Indicate if required: Curling Club / Library / Playgroup / Chamber of Commerce / Heart of Town Association)

Liquor License: YES / NO
Certificate of Insurance: YES / NO