



Town Office located at 4926 50 Avenue
Phone: 887-2141 Fax Line: 887-3660
8 a.m. – 4 p.m. Monday – Friday
Closed Holidays

MARK YOUR CALENDAR

IMPORTANT MEETINGS

TOWN COUNCIL

May 26, 2008
 Town Office
 5:30 pm

MUNICIPAL PLANNING COMMISSION

June 7, 2008
 Town Office
 7:00 pm

REGIONAL RECREATION BOARD

June 10, 2008
 Aquatic Centre
 7:00 pm

COMMUNITY & SOCIAL DEVELOPMENT

June 19, 2008
 Community Centre
 7:00 pm

1913 DAYS

1913 Days Parade - June 14, 2008

This year's theme is "SPORTS"

You can pick up your Parade Registration Forms, and all related information at the Recreation, Parks & Culture offices, located at 4804 48 Street (Aquatics Centre). Please be reminded that all floats and entries must be pre-registered. For more information please contact the Recreation, Parks & Culture office at 887-2199.

NOTICE OF CLOSURE

60 Street (RR15) between Memorial Trail (TWP384) and Highway 11 is now closed and anticipated to reopen by JULY 30th.

Use alternate routes to access Highway 11 such as 50 Street or Highway #20.

Construction improvements to include:

- Base construction
- Road widening
- Paving
- Highway 11 turning lanes

The Operations Department thanks all residents for their patience during this important road upgrade. Call Operations at 887 2800 with your questions or concerns.

MANDATORY WATER CONSERVATION

May 1 to Sept 30

* Watering of lawns, gardens, streets, yards or grounds between the hours of 12:00 pm and 7:00 pm is prohibited

* Customers whose building address is an odd number may water their lawns, gardens, street, yards or grounds on odd numbered days

* Customer whose building address is an even number may water their lawns, gardens, street, yards or grounds on even numbered days

HAVE YOU BEEN COUNTED YET?

2008 Municipal Census

April 14th is the Town of Sylvan Lake's Census Day. Enumerators continue to knock on doors to get a population count as of April 14th, and to gather additional information in regards to child care needs/concerns and green box recycling usage. The information that is gathered annually with Census provides the Town of Sylvan Lake with statistics to assist with the provision of population-based services such as fire and police protection, recreation programming, child care, affordable housing, etc.

Residents are encouraged to take part in the 2008 Census by providing responses to the Census questions. The input received will help the Town with the continuous improvement of services for our community's well-being.

Enumeration will be completed by May 31st. If you have not been counted, or feel the enumerator in your area may have difficulty with visiting your residence to count you in: please contact Town of Sylvan Lake Legislative and Administrative Services at 887.1185 ext 241, or the Census Coordinator Pam Marchesi at 318.6608 to be enumerated.

THANK YOU FOR COUNTING YOURSELF IN!

CHANGE TO GREEN BOX COLLECTION

EFFECTIVE TUESDAY, JUNE 3:

- Your GREEN BOX recycle collection day moves to MATCH your garbage collection day.
 - Your GREEN BOX and garbage will be collected WEEKLY Please remember:
 - Please have Green Box out by 8:00 A.M. to ensure collection.
 - Tin, plastic, glass, cardboard, and paper are accepted in the Green Box.
 - Trash and Green Box collection continues as scheduled on statutory holidays except Christmas Day and New Years Day.
 - Contact the Operations Department if you do not have a Green Box.
 - Visit www.sylvanlake.ca for the garbage/recycling route map.
- Contact the Operations Department should you have questions or concerns at 887-2800

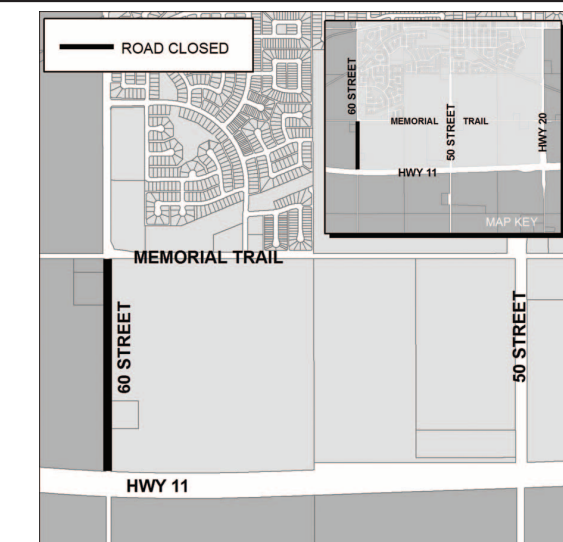
PLANNING & DEVELOPMENT

TAKE NOTICE THAT on May 12, 2008, Council for the Town of Sylvan Lake approved the following applications:

1. Application by Chris & Pam Mitchell (1026926 Alberta Ltd.) for a Freestanding Sign requiring height relaxation and Illuminated Fascia Signs on Block 1, Plan 942 1435 (4605 50 Avenue).

AND FURTHER TAKE NOTICE THAT the Municipal Government Act, Part 17, provides that anyone may appeal a decision of the Council or within 14 days of the date of this publication by paying the required fee and in writing express your interest relevant to the development and reasons for the appeal with the Town of Sylvan Lake, Development Appeal Board, Town Office, Sylvan Lake. For further information please contact the Development Officer at 887-2141.

Dated at Sylvan Lake, Alberta, this 23rd day of May, 2008.
 Development Officer, Town of Sylvan Lake



WORK WHERE YOU PLAY

POSITION TITLE: RECORDS & INFORMATION CLERK

COMPETITION # 018-08 (closes May 30, 2008)

SUMMARY OF FUNCTION:

The primary function of this position will maintain (and continue to develop) the Town's current records management program. To provide recommendations and implement a comprehensive plan for future records management of the Town (including a Vital Records Disaster Plan and Electronic Data File Plan). This position is also responsible for responding to FOIP access requests under the direction of the FOIP coordinator.

TRAINING AND EXPERIENCE REQUIREMENTS:

1. Post Secondary education in a Business Administration Program or Records Management Program or an equivalent combination of education and experience.
2. Minimum of three years related experience.
3. Ability to work independently with confidential and sensitive matters.
4. Professional demeanor with excellent interpersonal skills (written & verbal).
5. Excellent skills with Microsoft Office Products including Microsoft Access.
6. Previous experience in local government administration and knowledge of relevant legislation governing records management.
7. Experience with an electronic document management system would be an asset.

A full job description is available on our website at www.sylvanlake.ca or by contacting the representative below. Only successful applicants will be contacted for an interview.

Please quote the competition number and submit resumes no later than 4:00 p.m. on May 30, 2008 to:

Town of Sylvan Lake
 4926 n 50 Avenue, Sylvan Lake, AB T4S 1A1
 Attention: Jolene Spies
 Phone: (403) 887-2141 Fax: (403) 887-3660
 E-mail: jspies@sylvanlake.ca