



POLICY TITLE: STREET SWEEPING POLICY  
POLICY #: E-003-003  
EFFECTIVE DATE: February 27, 2006  
ADOPTED BY COUNCIL ON: February 27, 2006  
RESOLUTION #: 49.02.06  
SUPERCEDES: 3207

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**POLICY STATEMENT:**

The Town of Sylvan Lake Operations Department is responsible for the removal of dirt and debris from roadways, walkways, boulevards, facilities, and other places where debris may accumulate on public property as a result of winter sanding operations and summer time activities.

**THE PURPOSE OF THIS POLICY IS TO:**

Establish guidelines and standards for the provision of street/boulevard sweeping. Assist in providing a cost effective, efficient means to clear roadways, walkways, and boulevards of debris. Provide direction to the Operations Department as to the required standards to be achieved regarding the removal of debris.

**BACKGROUND:**

The Operations Department is responsible for sweeping 146 lane kilometers of paved roads, 13 kilometers of walkways, all adjoining boulevards, and all public owned facilities.

**DEBRIS REMOVAL:**

Roadway areas shall be inspected on a regular basis by the Operations Foreman to ensure that the quality standards indicated below are implemented as necessary to provide the level of service required by this policy.

It may be necessary to prevent parking or have vehicles removed from roadways in order to provide debris removal. During the spring sweeping program, advance notice shall be given through various methods including placement of warning signs, information ads in the Sylvan Lake News, notices posted on our web page, or other suitable means. Whenever possible the timing of debris removal shall be adjusted or suspended to avoid conflict with heavy pedestrian or vehicular traffic periods. Typically, the downtown core will be swept prior to 8:00 A.M.

#### **ROADWAY/WALKWAY DEBRIS REMOVAL STANDARDS:**

All roadways shall be swept a minimum of three times annually, typically in the spring, mid-summer, and fall. The spring sweep will include adjacent boulevard sweeping and adjacent walkways with parking restrictions in effect. The spring sweep will also include a “double shift”, typically operating from 6:00 A.M. until 8 P.M. Monday to Friday with a single shift operating Saturday. Shifts are dependant on current weather conditions and forecasts.

The downtown core and main arterial roadways shall be swept as required, generally at least once per week, at the discretion of the Operations Foreman and the walkways shall be power washed, also at the Operations Foreman’s discretion. The downtown core is considered the area between 46 Street and 52 Street north of 50 Avenue. Arterials are those roadways defined as snow plow “A” routes.

Other events, such as inclement weather, parades, festivals, tourism, and construction all contribute to debris and are factors to be included when deciding to implement sweeping operations.

#### **FACILITY DEBRIS REMOVAL STANDARDS:**

All public owned facilities will be swept in the spring. The Parks and Recreation Foreman may request addition sweeping operations at his/her discretion.