



Youth Services

Summer Day Camp Registration 2012

Ages 6-11

Sylvan Lake Family & Community Centre
 4725-43 Avenue, Sylvan Lake, AB
 Phone: 403-887-1137 Fax: 403-887-1194
 Email: youthservices@sylvanlake.ca



Child #1 Name: _____ **Child #2 Name:** _____

Family Information:

Mother:

Father:

Name (First & Last): _____ Name (First & Last): _____

Telephone (Home): _____ Telephone (Home): _____

Work or Cell #: _____ Work or Cell #: _____

Are there any Special Circumstances (divorce, separation, custody) that the camp should be aware of relating to your family situation?

Mailing Address:

Street: _____ Town: _____ Postal Code: _____

Secondary/Emergency Contact:

This is a person (adult – 18 years of age or older) to whom Youth Services has permission to release your child to in the event of an emergency, an illness or if you are unable to drop off and pick up your child each camp day.

****Please note: Any person NOT listed within this section will not be allowed to sign your child in or out of the Sylvan Lake Youth Services Summer Camp Program.***

Name: _____ Phone: _____ Relationship: _____

Name: _____ Phone: _____ Relationship: _____

Name: _____ Phone: _____ Relationship: _____

Medical Information:

Please note:

- Sylvan Lake Youth Services Summer Camp staff can not administer any medications for any child.
- Lifesaving medications (asthma inhalers, epi-pens, etc.) are the only medications that are allowed to accompany your child.
- **ALL** of these medications must arrive with a parent and then be given directly to the staff who will store it according to Sylvan Lake Youth Services procedure.
- **ALL** medications must arrive in the original packaging and be clearly labeled (Name of patient, Physician's name, name of medication, date prescribed, expiration date, and dosage).
- Your child will be responsible to request his/her medication and administer it according to the directions on the label. If this is not possible, a parent (or his/her assigned delegate) must be on site to administer the medication at the times/dosages as indicated on the medication packaging.
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Family Doctor Name: _____ Phone #: _____

Camper(s) Information:

CHILD #1:

First & Last Name: _____ Nickname: _____

Gender: _____ Birthdate: _____ Last Grade Completed: _____

AB Health Card # : _____

Has this child ever attended camp before: YES NO

Does this child have any medical issues we should be aware of (asthma, allergies, etc.)?:

Are there any activity restrictions while in camp?: _____

Are there any behavioural/special considerations that the camp should know about in order to better facilitate the experience of your child (fears/phobias/temper tantrums/etc.)?: _____

Is there a behaviour management plan in place?: _____

Would you like for us to follow through with your plan? YES NO

CHILD #2:

First & Last Name: _____ Nickname: _____

Gender: _____ Birthdate: _____ Last Grade Completed: _____

AB Health Card # : _____

Has this child ever attended camp before: YES NO

Does this child have any medical issues we should be aware of (asthma, allergies, etc.)?:

Are there any activity restrictions while in camp?: _____

Are there any behavioural/special considerations that the camp should know about in order to better facilitate the experience of your child (fears/phobias/temper tantrums/etc.)?: _____

Is there a behaviour management plan in place?: _____

Would you like for us to follow through with your plan? YES NO

Weekly Fees

Four Day Camp: Local: \$108.00 Non Local: \$116.00
Five Day Camp: Local: \$135.00 Non Local: \$145.00

Please fill out your fees for each week and total at the bottom:

# of children	Week	Week Theme	Cost	Weekly Total	Fees Due
	WEEK 1 July 3-6	Wonder Emporium	Local \$108 OR Non-local \$118 X _____ (# of children) =	\$	June 22
	WEEK 2 July 9-13	Sportacular	Local \$135 OR Non-local \$145 X _____ (# of children) =	\$	June 30
	WEEK 3 July 16-20	Einscience	Local \$135 OR Non-local \$145 X _____ (# of children) =	\$	July 6
	WEEK 4 July 23-27	Spins, Wins & Adventures	Local \$135 OR Non-local \$145 X _____ (# of children) =	\$	July 13
	WEEK 5 July 30-Aug 3	Time Travellers	Local \$135 OR Non-local \$145	\$	July 20
	WEEK 6 Aug 7-10	Weird & Wacky	Local \$108 OR Non-local \$118 X _____ (# of children) =	\$	July 27
	WEEK 7 Aug 13-17	Artsy Fartsy	Local \$135 OR Non-local \$145 X _____ (# of children) =	\$	Aug 3
	WEEK 8 Aug 20-24	Pirates	Local \$135 OR Non-local \$145 X _____ (# of children) =	\$	Aug 10
TOTAL DUE:				\$	

Payment Options

1. Mail into Town Office: 4926 50th Avenue
Sylvan Lake, AB
T4S 1A1
2. Cheque payable to: Town Of Sylvan Lake
3. Cash Enclosed
4. Credit Card

Mastercard or VISA (please circle)

_____ Expiration _____

Cancellation Policy

Refunds or account credits (less an administration fee of \$15.00) will be granted for any cancellations made 5 days prior to the commencement of each camp.

Refunds will NOT be issued for anyone cancelling within 5 days of each camp.

Parental Consent

Please initial beside each paragraph and sign and date at the bottom.

_____ I understand that the use of electronic equipment is strongly discouraged during camp hours and the camp staff are not responsible for the damage/loss/theft of any money, electronic equipment (DS, cell phone, iPod, etc), or expensive toys my child brings with him/her to camp. I also understand that the use of these electronic devices will only be permitted during "free time" in the program.

_____ I understand that my child(ren) must be signed in & out by an adult each day. If this is not possible for your family, please speak to the Youth Services Summer Camp staff and we will review each situation on a case by case basis.

_____ I understand that the camp doors open no earlier than 8:00 am and if I drop my child(ren) off prior to 8:00 am, my child(ren) will not be supervised. I also understand that my child must be picked up no later than 5:00 pm and that if I am going to be late, I will notify the camp leaders by phone as soon as possible.

_____ I give permission for the Sylvan Lake Youth Services Camp staff to use any photographs my child is in for promotional material.

_____ I hereby give consent for my child to participate in the full Sylvan Lake Youth Services Summer Camp Program and all activities unless I advise you in writing.

_____ To the best of my knowledge, my child is in good health and I will notify the camp if he/she is exposed to any infectious diseases or will be absent from the program. I also understand that I will be notified if my child(ren) becomes ill during camp and that I will be responsible for picking him/her up.

_____ I give consent for my child to take part in daytrips as set out in the Weekly Calendar. I understand that he/she will be walking to the destination from the camp accompanied by the leaders or will be transported in the Sylvan Lake Community Bus driven by a licensed Class 4 driver. I understand that advertised trips may be changed or cancelled due to inclement weather or unforeseen circumstances. I also understand that for any travel that requires a vehicle, an additional waiver must be signed.

_____ I understand that I am welcome to visit the program sites at any time and need not ask permission to do so. If I am bringing another child with me to the camp while I observe, I take full responsibility for that child and will not allow them to take part in or disrupt activities in the program.

_____ I understand that payment for each Summer Camp is due 10 days prior to the first day of each camp. If payment is not received on the due date, I understand that my child(ren)'s spot will be released and may be filled by a child on the waitlist.

_____ I understand that an administration fee of \$15.00 will be charged for any cancellations after the class has been paid for. Refunds will not be issued for cancellations made within 5 days of the first day of each camp.

_____ I release and agree to indemnify and hold harmless Sylvan Lake Youth Services Summer Camp, the Town of Sylvan Lake, its officers, servants, or assigns from any liability concerning my child's involvement in the Sylvan Lake Youth Services Summer Camp Program and further agree that the use of all TOSL facilities is made at the risk of the registrant. I hereby give permission to the physician selected by the camp staff to;

- hospitalize,
- secure proper treatment for, and
- order injection, anesthesia, or surgery for my child, as named on this form.

I understand that every effort will be made to contact a parent/guardian in the event an emergency should arise.

Parent/Guardian Signature

Date

Witness Signature

Date



Parent Checklist

- All sections of this registration package are complete.
- I have signed where indicated in the Parent Consent section.
- The camp has all of the appropriate information to help my child have a successful week.
- I will ensure that any health/custodial/personal information that changes, is communicated to the camp in writing as quickly as possible after the change.

Parent Information

- ⇒ Camp drop off is no earlier than 8:00 am and pick is no later than 5:00 pm. Drop off and pick up will be at the Youth Centre in the Family & Community Centre (separate entrance on the north side of the building).
- ⇒ You will be given a weekly calendar on the first day of each week of camp.
- ⇒ If you need to contact your child during camp you can call the Youth Centre at 403-887-1193 or the front desk of the Community Centre at 403-887-1137. In the case of an offsite, you will be given a cell number to call.
- ⇒ Camp fees are due 10 days prior to the start of each camp. Refunds are NOT issued for cancellations made within 5 days of the first day of camp (see fee schedule below). If you do not notify Youth Services of a cancellation, the fee will remain on your account held with the Town of Sylvan Lake. Refunds or account credits will be issued for cancellations made 5 days prior to the start of camp (less a \$15.00 administration fee).

Fee Schedule *(please check the weeks your child is registered)*

√	Week	Theme	Fee	Fees Due	No Refund After
	July 3-6	Wonder Emporium	\$108 local \$118 non local	June 22	June 27
	July 9-13	Sportacular	\$135 local \$145 non local	June 30	July 4
	July 16-20	Einscience	\$135 local \$145 non local	July 6	July 11
	July 23-27	Spins, Wins & Adventures	\$135 local \$145 non local	July 13	July 18
	July 30-Aug 3	Time Travellers	\$135 local \$145 non local	July 20	July 25
	Aug 7-10	Weird & Wacky	\$108 local \$118 non local	July 27	Aug 2
	Aug 13-17	Artsy Fartsy	\$135 local \$145 non local	Aug 3	Aug 8
	Aug 20-24	Pirates	\$135 local \$145 non local	Aug 10	Aug 15

What to Bring Each Day

- √ Weather appropriate clothing for inside and outside. A change of clothing is recommended as camp sometimes gets messy. Also, clothing that is easy to run around in is necessary.
- √ Appropriate running shoes. Flip flops and open toe shoes are strongly discouraged.
- √ Swimsuit & towel
- √ Sunscreen
- √ Insect repellent
- √ Lunch and 2 snacks
- √ Water Bottle
- √ Backpack
- √ Please label your child's belongings

Behaviour Management

All campers are expected to; respect his/herself, respect others, and respect the environment/equipment/facilities/grounds. Should there be an issue in this area, behaviour management will occur as follows;

Step 1: the child will be quietly taken aside and verbally cued regarding his/her behaviour (praise in public; punish in private), reminded of why the behaviour is inappropriate, and asked what sort of behaviour the camp leaders can expect when the camper rejoins the group (ex: What will it look like when you get back to the group? How will you/I know when you are behaving in a positive manner?).

Step 2: If the behaviour continues, the child will be given a timeout and an opportunity to verbally process with a camp staff prior to returning to the group.

Step 3: If the behaviour continues, or if there is harm caused to self, another individual, or property, the camper will have earned a consequence. All consequences are logical in nature (ex: you wrote on the wall, you must help clean the wall before you rejoin the group).

We view consequences as opportunities for learning rather than as punishment. Our goal is to have all campers participating to the best of his/her ability and to nurture them through difficult periods.

*If negative behaviour persists and/or escalates throughout the day, a parent may be called to either;

- Assist the child to modify his/her own behaviour, or
- To pick the child up if he poses a safety risk to himself or others.

BENEFITS OF THIS APPROACH:

- It reduces the chance of grudges being held by the child or the adult.
- The child feels both listened-to and understood, not lectured to.
- The child takes responsibility for their behavior by having to explain why the adult responded with discipline.
- An improved relationship and/or an action plan for future problems is established.

If you have any questions/concerns regarding behaviour management techniques utilized by the Sylvan Lake Youth Services Summer Camp, please do not hesitate to call.

Sylvan Lake Youth Services
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Sylvan Lake, AB
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Fax: 403-887-1194
Email: youthservices@sylvanlake.ca