

2025 Register for Pay Parking

Pay Parking Starts May 15

- » Residents can register up to 4 vehicles for free parking. Parking enforcement is based on plate numbers, so you must add your vehicle to your account
- » Each vehicle must be added to an approved permit

1. Step 1: hotspotparking.com/users/login

Already registered: Log in to confirm your registrations by checking under My Permits. Need to update? Go to step 2
OR

Never registered: Create an account and log in. Go to step 2

2. Step 2: Add your vehicles

- » Click the 'Vehicles' tab on the left
- » Enter your vehicle's details and click 'Save'
- » Repeat for up to four vehicles
- » You should be able to see all your vehicles below 'Add a new vehicle'

3. Step 3: Add permits

- » Click on Permits and then Special Permits
- » Select Sylvan Lake under municipality
- » Upload a picture of Proof of Residency for example, a utility bill or rental agreement
- » Upload a picture of Proof of Address

for example, a driver's license or any government issued ID

- » Under Vehicle select a vehicle to be active on that permit. The dropdown should have all your added vehicles
- » Under Secondary Vehicle select a vehicle to be active on that permit. The dropdown should have all your added vehicles
- » Check the box to agree and click Continue
- » It usually takes around 24 hours to have your permit approved. Taking longer than 24 hours? Contact HotSpot directly: 1 855 712 5888, 5:00 AM - 5:00 PM, Monday - Friday

4. Step 4: Add vehicles to your permits

- » Go to "My Permits" and add your license plates into each permit Click on Permits and then Special Permits
- » Only one plate per permit is active for free parking
- » You can change the active plate on a permit as often as you need

More parking details here:

sylvanlake.ca/parking

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2025 New Pay Parking Areas

Council heard from residents who want pay parking to raise more revenue. In response, Council approved two new pay parking sections of 50 Avenue:

1. From 53 Street to 50 Street
2. From 40 Street to Lakeshore Drive



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Sylvan Lake
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